

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, FEBRUARY 13, 2019 AT 10:05 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA

PRESENT: Reeve Larry Clarke
Councillor Ernie Gendre
Councillor Dave Grover (Joined the meeting at 10:17 a.m.)
Councillor Cheri Neitz
Councillor James Nibourg
Councillor Wayne Nixon
Councillor Les Stulberg
Chief Administrative Officer Yvette Cassidy
Director of Communications Niki Thorsteinsson
Legislative Services Advisor Shawna Benson
Director of Technology Services Andrew Brysiuk
Executive Assistant Marlene Hanson
Director of Public Works and Engineering Rick Green
Director of Agricultural Services Quinton Beaumont

CALL TO ORDER

The meeting was called to order at 10:05 a.m., Wednesday, February 13, 2019 by Reeve Clarke.

AGENDA APPROVAL

29.02.13.19 Moved by Councillor Nixon

“that the agenda for the February 13, 2019 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:

1. December 12, 2018 Regular County of Stettler No. 6 Council Meeting Minutes
RE: Visa Approval Correction
2. Application for Foreign Ownership (In Camera)
3. Stettler Trade Show.” Carried Unanimously

MINUTES APPROVAL

Moved by Councillor Stulberg

30.02.13.19 “that the January 9, 2019 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

Councillor Grover joined the meeting at 10:17 a.m.

COUNCIL'S REQUEST FOR INFORMATION

Reeve Clark: SURF (Shared Use Recreation Facility) Committee:

31.02.13.19 Moved by Councillor Gendre

“that the County of Stettler No. 6 contribute a maximum of \$50,000 to the Shared Use Recreation Facility (SURF) Committee, for repair of the track located at the Wm. E. Hay Stettler Secondary Campus, to be paid from the Public Trust-MR.”

In Favour: Councillors Stulberg, Nixon, Grover, Neitz, Gendre
and Reeve Clarke

Opposed: Councillor Nibourg
Carried

NEW BUSINESS

Releasing Funds from Recreation Special Project Funding – Stettler
Agricultural Society:

32.02.13.19 Moved by Councillor Stulberg

“that the County of Stettler No. 6 approve the Stettler and District Agriculture Society's application for funding an overhead door project, from the Recreation Special Project Reserve totaling \$6,605.55.”

Carried Unanimously

Assessment Services Contract:

33.02.13.19 Moved by Councillor Nixon

“that the County of Stettler No. 6 accept the tender for Wild Rose Assessment Services Inc., as presented.”

Carried Unanimously

Purchase Police Special SUV for Protective Services:

34.02.13.19 Moved by Councillor Neitz

“that the County of Stettler No. 6 approve the purchase of a 2019 Dodge Durango Enforcer for Protective Services from Stettler Dodge Ltd., Stettler, Alberta for \$41,857.00 plus GST and an estimated \$32,000 plus GST for aftermarket options such as emergency lights, siren, video system, partitions, radar equipment, pillar light, GPS equipment, computer equipment, decaling, etc. which would be done at Mega Tech in Edmonton, Alberta, for a total purchase price of \$73,857 plus GST.”

Carried Unanimously

Purchase Used Cab Chassis Unit:

35.02.13.19 Moved by Councillor Stulberg

“that the County of Stettler No. 6 purchase a used 2011 Freightliner M2 chassis unit for Public Works from Valley City Sales Inc., Clive, Alberta for \$43,900 plus GST.”

Carried Unanimously

Purchase Pick Up for ASB:

36.02.13.19 Moved by Councillor Grover

“that the County of Stettler No. 6 approve the purchase of a 2018 Ford F150 XLT V8 engine pickup for Agricultural Services from Aspen Ford Sales Ltd., Stettler, Alberta for \$38,869.53 plus GST and headache rack, seat covers, floor liners and tool boxes from Western Warehouse, Langley, British Columbia for \$2,035.47 plus GST and box liner and running boards from Aspen Ford and Auto Xtras, Stettler, Alberta for \$1,025.47 plus GST, for a total purchase price of \$41,930.47 plus GST.”

Carried Unanimously

Purchase Pick-up for Environmental Services:

37.02.13.19 Moved by Councillor Gendre

“that the County of Stettler No. 6 approve the purchase of a 2018 Ford F150 XLT V8 engine pickup for Environmental Services from Aspen Ford Sales Ltd., Stettler, Alberta for \$38,869.53 plus GST and headache rack, seat covers and floor liners from Western Warehouse, Langley, British Columbia for \$1,058.36 plus GST and box liner and running boards from Aspen Ford and Auto Xtras, Stettler, Alberta for \$1,025.47 plus GST for a total purchase price of \$40,953.36 plus GST.”

Carried Unanimously

Botha Cemetery – Add to Grant Program:

38.02.13.19 Moved by Councillor Stulberg

“that the County of Stettler No. 6 provide financial assistance for the Botha Woodland Cemetery Society for 2019 in the amount of \$1,000.00.”

Carried Unanimously

Moratorium on Development – Gadsby Viability Review:

Reeve Clarke declared a conflict of interest being a landowner of land adjacent to the Village of Gadsby, turned over the chair and left the meeting at 10:50 a.m. Deputy Reeve Gendre resumed as Chairperson.

Councillor Gendre declared that he has been contracted by the Village of Gadsby to clean-up 2 lots within the Village.

- 39.02.13.19 Moved by Councillor Nixon**
“that the County of Stettler No. 6 places a moratorium on development (any outstanding or processing development permits will be placed on hold and no new development or subdivision applications will be accepted during this period) on all lands adjacent to the Village of Gadsby for the duration of one year.” Carried Unanimously

Reeve Clarke rejoined the meeting and resumed as Chairperson at 11:03 a.m.

Public Works Policy 2.19 - Crop Damages Policy:

- 40.02.13.19 Moved by Councillor Nixon**
“that the County of Stettler No. 6 Council adopt the County of Stettler No. 6 Council Policy Manual's Public Works Policy 2.19 - Crop Damages Policy, as presented.” Carried Unanimously

Road Classification Map:

Rick Green explained that the Road Classification map rates/classifies roads and is to be used for reference when identifying the development/rebuilding of roads. Councillors were asked to look at the rates/classifies of roads in their division and report any discrepancies, prior to adopting the map.

- 41.02.13.19 Moved by Councillor Nibourg**
“that the County of Stettler No. 6 table the Roadway Classification Map (02/05/2019) item, until the March 13, 2019 County of Stettler No. 6 Council Meeting.” Carried Unanimously

4-H Sponsorship Opportunity:

- 42.02.13.19 Moved by Councillor Stulberg**
“that the County of Stettler No. 6 support the Stettler District 4H Beef Club’s Annual event, to be held at the Byemoor Arena May 20 and 21, 2019 with a sponsorship of \$400, to be drawn from the Rural Development Fund, conduct the interviews and make the presentation of the *4H Beef Intermediate Excellence Award*.” Carried Unanimously

ATCO Distribution Line Recommendation:

- 43.02.13.19 Moved by Councillor Nibourg**
“that the County of Stettler No. 6 table the ATCO Distribution Line Recommendation item until the February 19, 2019 County of Stettler No. 6 Council Meeting.” Carried Unanimously

DELEGATIONS

Mark Dennis – Erskine Fire:

Stettler Regional Fire Chief Mark Dennis joined the meeting at 11:43 a.m. with introductions being completed.

Mark Dennis made a presentation on a fire in Erskine, Alberta.

The meeting recessed at 12:10 p.m.

The meeting reconvened at 1:06 p.m. with introductions being completed.

PUBLIC HEARING (None)

DELEGATIONS continued

Earl Radford – Stettler Steel Wheel Stampede:

Earl Radford joined the meeting requesting a donation/sponsorship in the amount of \$10,000.

44.02.13.19 Moved by Councillor Stulberg

“that the County of Stettler No. 6 sponsor the Steel Wheel Stampede in the amount of \$5,000 with funds being drawn from the Rural Development Fund.”

In Favour: Councillors Stulberg, Nixon, Nibourg and Gendre

Opposed: Councillors Grover, Neitz and Reeve Clarke

Carried

Earl Radford left the meeting at 1:27 p.m.

Ducks Unlimited – Bob Thomson:

Bob Thomson, Wendy Cotton and Tracy Scott joined the meeting at 1:28 p.m. explaining Ducks Unlimited Canada's role; available programs and a free course available to the County.

Bob Thomson, Wendy Cotton and Tracy Scott left the meeting at 2:03 p.m.

DELEGATIONS

Reynolds Mirth Richards Farmer (In Camera):

IN-CAMERA SESSION

45.02.13.19 Moved by Councillor Nibourg

“that the County of Stettler No. 6 enter into an in-camera session at 2:04 p.m. to discuss items excepted from disclosure in the *Freedom of Information and Protection of Privacy Act* as:

1. Reynolds Mirth Richards Farmer

FOIPP Act Section 27: Privileged Information.”

Carried Unanimously

Members in the Gallery left the meeting with the exception of Bill Barclay remaining.

46.02.13.19 Moved by Councillor Stulberg

“that the County of Stettler No. 6 Council exit out of in-camera at 2:32 p.m.”

Carried Unanimously

The meeting reconvened with Cheri Neitz being absent.

Cheri Neitz rejoined the meeting at 2:39 p.m.

Dave Hamm – Paradise Shores:

Dave Hamm, Robert Schuett, Darryl Logan and Colton Hamm joined the meeting at 2:25 p.m. with introductions being completed.

The following documents were distributed:

1. . May 3, 2018 Minutes of the Buffalo Lake South Shore Inter-municipal Development Plan – 'Stage 3 Disagreement Resolution Process'
2. . May 8, 2018 Summer Village of Rochon Sands Minutes
3. . June 15, 2018 Summer Village of White Sands Minutes
4. . Memorandum of Understanding – Buffalo Lake South Shore.

Robert Schuett presented on the history of the Paradise Shores development and asked that the County take steps to proceed to review the Inter-municipal Development Plan (IDP) in an expeditious manner to allow the development to proceed.

Dave Hamm, Robert Schuett, Darryl Logan and Colton Hamm left the meeting at 3:06 p.m.

NEW BUSINESS continued . . .

Andrew Brysiuk and Yvette Cassidy left the meeting at 3:07 p.m.

Administrative Professionals Week Sponsorship:

47.02.13.19

Moved by Councillor Nibourg

"that the County of Stettler No. 6 support the Stettler Board of Trade's Administrative Professionals Luncheon event scheduled for April 24, 2019, with a monetary contribution up to \$500 towards this event."

Carried Unanimously

Legislative Policy 1.6 – Member at Large and Committee Member Remuneration:

48.02.13.19

Moved by Councillor Nixon

"that the County of Stettler No. 6 adopt Council Policy Manual's Legislative Policy CN 1.6 – Member at Large and Committee Member Remuneration with the increase in per diems and mileage, as presented."

In Favour: Councillors Stulberg, Nixon, Nibourg and Neitz

Opposed: Councillors Grover, Gendre and Reeve Clarke

Carried

Administration and Finance Policy 6.19 – Hours of Operation:

49.02.13.19

Moved by Councillor Grover

"that the County of Stettler No. 6 Council adopt the County of Stettler No. 6 Council Policy Manual's Administration and Finance Policy 6.19 – Hours of Operation Policy, as presented."

Carried Unanimously

December 12, 2018 Regular County of Stettler No. 6 Council Meeting Minutes RE: Correction:

50.02.13.19

Moved by Councillor Nibourg

"that the County of Stettler No. 6 Council move to amend resolution **559.12.12.18** to read:

"that the Accounts Payable Cheque Register (cheque 24422 to 24507); Accounts Electronic Funds Transfer for the month of November, 2018;

Accounts Visa for the month of November, 2018; the Bank

Reconciliation for the period ending October 31, 2018; Reserves for the

period ending October 31, 2018; Village of Botha's Reconciliation

Summary – Cemetery for the period ending October 31, 2018; Village of

Botha's Reconciliation Summary – General for the period ending

October 31, 2018; and the Year To Date Budget for the month ending

October 31, 2018 (all attached and forming part of these minutes)
Reports to be approved as presented.” Carried Unanimously

Andrew Brysiuk and Yvette Cassidy rejoined the meeting at 3:26 p.m.

Stettler Trade Fair:

Discussion took place regarding participation in the Stettler Trade Fair and it was referred to the 2020 budget discussions.

UNFINISHED BUSINESS

AGENDA ITEMS

Village of Donaldda/County of Stettler IDP – For Review:

- 51.02.13.19 Moved by Councillor Grover**
“that the County of Stettler No. 6 receive for information the Draft Village of Donaldda/County of Stettler IDP item.” Carried Unanimously

Village of Gadsby/County of Stettler IDP – For Review:

Reeve Clarke requested that the Village of Gadsby/County of Stettler IDP be amended to include sand and gravel extraction and economic development and tourism.

- 52.02.13.19 Moved by Councillor Grover**
“that the County of Stettler No. 6 receive for information the Draft Village of Gadsby/County of Stettler IDP item.” Carried Unanimously

Brushing Requests – Tower Road:

- 53.02.13.19 Moved by Councillor Nibourg**
“that the County of Stettler No. 6 approve the proposed brushing sites in preparation for drainage issues on Rge. Rd. 19.5 North of Hwy. 601 (Tower Rd.) and refer to adjacent landowners for comments.”
Carried Unanimously

BYLAWS

Bylaw 1608-19 Water and Wastewater Bylaw:

- 54.02.13.19 Moved by Councillor Nixon**
“that Bylaw 1608-19, being a County of Stettler No. 6 Water and Waste Water Bylaw, be given first reading.” Carried Unanimously

- 55.02.13.19 Moved by Councillor Nibourg**
“that Bylaw 1608-19, being a County of Stettler No. 6 Water and Waste Water Bylaw, be given second reading.” Carried Unanimously

- 56.02.13.19 Moved by Councillor Grover**
“that Bylaw 1608-19, being a County of Stettler No. 6 Water and Waste Water Bylaw, be presented for third reading.” Carried (Unanimously)

- 57.02.13.19 Moved by Councillor Gendre**
“that Bylaw 1608-19, being a County of Stettler No. 6 Water and Waste Water Bylaw, be given third reading.” Carried Unanimously

REPORTS

Chief Administrative Officer’s Report:

- 58.02.13.19 Moved by Councillor Nibourg**

“that the February 13, 2019 Chief Administrative Officer’s Report be received for information.” Carried Unanimously

Financial Reports:

- 59.02.13.19 Moved by Councillor Stulberg**
“that the Accounts Payable Cheque Register (cheque 24603 to 24692); Accounts Electronic Funds Transfer for the month of January, 2019; Accounts Visa for the month of January, 2019; the Bank Reconciliation for the period ending December 31, 2018; Reserves for the period ending December 31, 2018; and the Year To Date Budget for the month ending December 31, 2018 (all attached and forming part of these minutes) Reports to be approved as presented.” Carried Unanimously

Councillor Fee Sheet Reports:

- 60.02.13.19 Moved by Councillor Nixon**
“that the Councillor Fee Sheet Reports for the month of January, 2019 be accepted for information.” Carried Unanimously

Councillor Committee Reports:

1. Battle River Research Group: (Dave Grover)
2. County of Stettler Housing Authority: (Dave Grover/James Nibourg)
3. Parkland Regional Library Board and Stettler Public Library Board: (Les Stulberg)
4. Red Deer River Municipal Users Group: (Les Stulberg)
5. Stettler and District Family and Community Support Services (FCSS): (James Nibourg/Les Stulberg)
6. Stettler Health Services Foundation and Stettler Hospital Facility: (Dave Grover)

- 61.02.13.19 Moved by Councillor Grover**
“that the County of Stettler No. 6 Committee Reports for the February 13, 2019 Council Meeting be received for information.” Carried Unanimously

CONSENT AGENDA ITEMS

Stettler Music Festival RE: Financial Support:

- 62.02.13.19 Moved by Councillor Nixon**
“that the County of Stettler No. 6 approve sponsorship of the Stettler and District Music Festival in the amount of \$250.00, with funds to be drawn from Councillor Nixon’s portion of the Council Grants and Donations account.” Carried Unanimously

Central Alberta Economic Partnership RE: Thank You:

- 63.02.13.19 Moved by Councillor Nixon**
“that the County of Stettler No. 6 authorize Administration to respond by letter to Central Alberta Economic Partnership declining the membership request.” Carried Unanimously

James Marshall RE: Resignation as SDAB Board Member:

It was noted that due to training being compulsory and not being available, the vacancy will be advertised at a later date.

- 64.02.13.19 Moved by Councillor Nixon**
“that the County of Stettler No. 6 accept James Marshall's resignation from the Subdivision Development and Appeal Board.” Carried Unanimously

- 65.02.13.19 Moved by Councillor Nibourg**
“that the following County of Stettler No. 6 correspondence for the February 13, 2019 Council Meeting be received for information:
1. Minister of Alberta Seniors and Housing
RE: Seniors Service Award Nominations
 2. Agriculture for Life
RE: Funding Opportunity
 3. The Alberta Order of Excellence
RE: Nominations
 4. Village of Big Valley
RE: Fire Agreement
 5. Provincial ASB Conference
RE: Highlights from Conference.”
- Carried Unanimously

COUNCIL INFORMATION

The following County of Stettler No. 6 items presented for the February 13, 2019 Council Meeting were identified:

1. IODE
RE: Thank You
2. P&H Elevator Society
RE: Thank You for Door Prize Donation
3. East Central Regional 4-H Clubs
RE: Thank you for Donation to Fun Day

IN-CAMERA SESSION

- 66.02.13.19 Moved by Councillor Nibourg**
“that the County of Stettler No. 6 enter into an in-camera session at 3:50 p.m. to discuss items excepted from disclosure in the *Freedom of Information and Protection of Privacy Act* as:
1. Paradise Shores
FOIPP Act Section 27: Privileged Information
 2. Land Purchase
FOIPP Act Section 25: Disclosure harmful to economic and other interests of a public body
 3. Gravel Supply and Land Purchase
FOIPP Act Section 25: Disclosure harmful to economic and other interests of a public body
 4. *Application for Foreign Ownership*
FOIPP Act Section 22: Cabinet and Treasury Board confidences.”
- Carried Unanimously

- 67.02.13.19 Moved by Councillor Grover**
“that the County of Stettler No. 6 Council exit out of in-camera at 4:19 p.m.”
- Carried Unanimously

The meeting reconvened.

- 68.02.13.19 Moved by Councillor Neitz**
“that the County of Stettler No. 6 Council authorized Administration to make an offer to purchase Plan RN70, Block 6 for the purposes of a Municipal Reserve, as discussed, with funds to come from the Public Trust-MR.”

In Favour: Councillors Stulberg, Nixon, Grover, Neitz, Gendre
and Reeve Clarke

Opposed: Councillor Nibourg
Carried

69.02.13.19 Moved by Councillor Grover
“that the County of Stettler No. 6 Council authorized Administration to proceed with negotiations for a Gravel Supply and Purchase, as presented.” Carried Unanimously

70.02.13.19 Moved by Councillor Nibourg
“that the County of Stettler No. 6 Council does not take issue or have concerns with forwarding a recommendation for Cabinet Consideration regarding the Foreign Ownership of G3 Canada Limited.” Carried Unanimously

NEXT MEETING

The next Meeting of County of Stettler No. 6 Council will be held on Tuesday, February 19, 2019 at 10:00 a.m.

ADJOURNMENT

71.02.13.19 Moved by Councillor Gendre
“that the County of Stettler No. 6 Regular Meeting of Council be adjourned at 4:22 p.m.” Carried Unanimously

Reeve

Chief Administrative Officer