

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, MARCH 9, 2022 AT 9:59 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE**

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**PRESENT:** Reeve Larry Clarke  
Councillor Ernie Gendre  
Councillor Dave Grover  
Councillor Paul McKay  
Councillor James Nibourg  
Councillor Justin Stevens  
Councillor Les Stulberg  
Chief Administrative Officer Yvette Cassidy  
Director of Communications Niki Thorsteinsson  
Director of Municipal Services Andrew Brysiuk  
Director of Operations Rick Green  
Executive Assistant Marlene Hanson

**CALL TO ORDER**

The meeting was called to order at 9:59 a.m., Wednesday, March 9, 2022 by Reeve Clarke.

**AGENDA APPROVAL**

**52.3.9.22**

**Moved by Councillor Gendre**

“that the agenda for the March 9, 2022 Regular County of Stettler No. 6 Council Meeting be approved as presented.” Carried Unanimously

**MINUTES APPROVAL**

**53.03.09.22**

**Moved by Councillor Stevens**

“that the February 9, 2022 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

**PUBLIC HEARING**

None

**COUNCIL'S REQUEST FOR INFORMATION**

Lagoon Update (Reeve Clarke):

CAO Cassidy noted that Red Willow and Botha Lagoon are still shut-in. As of March 16, 2022, effluent will only be accepted at the Erskine Lagoon from County of Stettler residents. The Summer Villages, Town of Stettler and wastewater operators have been notified. The plan is to empty the Erskine Lagoon in 30-60 days and plan to have the Red Willow and Botha Lagoons up and running in 2022. During this time, the County will work with haulers to calculate the current volumes.

**NEW BUSINESS**

Set Price for Lots:

**54.03.09.22**

**Moved by Councillor Gendre**

“that the County of Stettler No. 6 approve setting an asking price of \$25,000 for each County-owned residential lot in Plan 1623372, Erskine;

and

that the County of Stettler No. 6 set an asking price of \$20,000 for each County-owned residential lot in Plan 0821859, Botha.

and

that the County of Stettler No. 6 set an asking price of \$20,000 for each County-owned commercial lot in Plan 0821859, Botha;

and

that the asking prices be reviewed by Council in one year’s time.”

Carried Unanimously

Fire Agreement Early Termination Date:

The Village of Donalda has given notice to terminate the Fire Service Agreement with the County of Stettler and are requesting an earlier termination date, to one year instead of two, in order to entering into a Fire Service Agreement with the Village of Forestberg.

**55.03.09.22**

**Moved by Councillor Stulberg**

“that the County of Stettler Council request a meeting, in the middle of April, with the Council of the Village of Donalda to discuss the agreement and proposed termination of the Regional Fire Service Agreement.”

Carried Unanimously

Award Oil Supply for Gravel Road Dust Reduction Program:

**56.03.09.22**

**Moved by Councillor Gendre**

“that the County of Stettler No. 6 award the 2022 Supply and Apply Asphalt Emulsion Dust Suppressant to Read on Roads Inc., Okotoks, Alberta as per their proposal quote submission.”

Carried Unanimously

Award Calcium Supply for Gravel Road Dust Reduction Program:

**57 .03.09.22**

**Moved by Councillor Nibourg**

“that the County of Stettler No. 6 award the 2022 Supply and Apply Calcium Chloride Brine (32%) to Kortech Calcium Services Ltd., Edmonton, Alberta as per their proposal quote submission.”

Carried Unanimously

2022 Stettler Trade Show April 8, 9, and 10:

**58.3.9.22**

**Moved by Councillor Gendre**

“that the County of Stettler No. 6 Council directs Administration to participate in the April 8, 9 and 10, 2022 Trade Show.”

Carried Unanimously

Sponsorship Support for 4H Districts – Beef:

**59.03.09.22**

**Moved by Councillor Stulberg**

“that the County of Stettler No. 6 Council support the Stettler District 4H Beef Club’s Annual Achievement Day Show and Sale event, sponsor (\$400) and conduct the interviews and recommend a recipient for the 4H Beef Intermediate Excellence Award.”

Carried Unanimously

- Open Farm Days/Long Table Supper:  
**60.03.09.22 Moved by Councillor Grover**  
 “that the County of Stettler No. 6 provide a VIP Farm Tour during the 2022 Taste of the Heartland event on August 13, 2022 and donate limited help, as needed, for the 2022 Long Table Dinner.”  
 Carried Unanimously
- 2<sup>nd</sup> Annual East Bound and Down Poker Rally:  
**61.03.09.22 Moved by Councillor Grover**  
 “that the County of Stettler No. 6 Council refer the 2<sup>nd</sup> Annual East Bound and Down (Car) Poker Rally scheduled for June 18, 2022 event to the Community Investment program.”  
 Carried Unanimously
- Member-at-Large Vacancies:  
**62.03.09.22 Moved by Councillor Nibourg**  
 “that the County of Stettler No. 6 appoint:  
 Harry Brook and Cheri Neitz to the Assessment Review Board;  
 and  
 Harry Brook to the Weed Control Act and Agricultural Pests Act Appeal Board.”  
 Carried Unanimously
- Purchase Temporary Construction Safety Fencing:  
**63.03.09.22 Moved by Councillor Stulberg**  
 “that the County of Stettler No. 6 Council authorize to purchase 125 new 6’x10’ HD Panel Sets from Fenceline Rentals, Acheson, Alberta at a purchase price of \$19,078,75 plus GST.”  
 Carried Unanimously
- Purchase Wheel Loader:  
**64.03.09.22 Moved by Councillor Gendre**  
 “that the County of Stettler No. 6 Council authorize to purchase a 2016 Deere 744KII equipped with a new Loadrite Digital Weighing System from Chinook Equipment, Taber, Alberta at a purchase price of \$265,000,000 plus GST, with the price difference being drawn from reserves.”  
 In Favour: Councillors Nibourg, Stulberg, Grover, McKay, Gendre and Reeve Clarke  
 Opposed: Councillor Stevens  
 Carried
- Purchase Compact Track Loader:  
**65.03.09.22 Moved by Councillor Stulberg**  
 “that the County of Stettler No. 6 Council authorize to purchase a 2022 Kubota SVL65-2HFC equipped with a 68” std. bucket and a 66” HD tooth bucket from Future AG, Stettler, Alberta at a purchase price of \$74,500 plus GST.”  
 In Favour: Councillors Nibourg, Stulberg, Stevens, Grover, Gendre and Reeve Clarke  
 Opposed: Councillor McKay  
 Carried
- Purchase Grader Attachments:  
**66.03.09.22 Moved by Councillor Gendre**  
 “that the County of Stettler No. 6 Council authorize to purchase a Grader Mounted Sod Mulcher and a Grader Mounted Reclaimer with Rear Arm from Capital Industries, Tisdale, Saskatchewan at a purchase price of \$118,066.40 plus GST and a contingency of \$9,500 as noted in quotation as maximum upcharge for mounting configuration issues if needed for a total of \$127,566.40 plus GST.”

In Favour: Councillors Stevens, Grover, McKay, Gendre  
and Reeve Clarke  
Opposed: Councillors Stulberg and Nibourg  
Carried

The meeting recessed at 12:15 p.m.  
The meeting reconvened at 1:11 p.m.

Purchase Loader Backhoe:

67.03.09.22

**Moved by Councillor McKay**

“that the County of Stettler No. 6 Council authorize to purchase a 2018 Case 580 Super N WT for \$105,000.00 plus GST and a new ditch cleaning bucket for \$3,562.50 plus GST from Headwater Equipment Sales Ltd., Lethbridge, Alberta for a total purchase price of \$108,562.50 plus GST.”

Carried Unanimously

Committee of the Whole:

68.03.09.22

**Moved by Councillor Stulberg**

“that the County of Stettler No. 6 Council schedule regular Committee of the Whole Meetings for the fourth Thursday of each month, with the first meeting to commence March 24, 2022, commencing at 10:00 a.m.”

Carried Unanimously

Town Representatives on Crime Prevention Committee:

Councillor McKay reported that at a meeting it was suggested by Sgt. Holliday that a Town of Stettler representative attend these meetings.

69.03.09.22

**Moved by Councillor McKay**

“that the County of Stettler No. 6 direct Administration to evaluate options regarding expanding the Rural Crime Prevention Committee and to report at a future County of Stettler No. 6 Council Meeting.”

Carried Unanimously

#### **UNFINISHED BUSINESS**

None

#### **AGENDA ITEMS**

None

#### **BYLAWS**

Bylaw 1671-21 Buffalo Sands Special Tax Levy:

70.03.09.22

**Moved by Councillor Stevens**

“that Bylaw 1671-21 - Buffalo Sands Special Tax Levy Bylaw, be tabled.”

Carried Unanimously

Bylaw 1672-21 Buffalo View Special Tax Levy:

71.03.09.22

**Moved by Councillor Nibourg**

“that Bylaw 1672-21 - Buffalo View Special Tax Levy Bylaw, be tabled.”

Carried Unanimously

#### **REPORTS**

Chief Administrative Officer’s Report:

72.03.09.22

**Moved by Councillor Grover**

“that the March 9, 2022 Chief Administrative Officer’s Report be received for information.”

Carried Unanimously

Financial Reports:

73.03.09.22

**Moved by Councillor Gendre**

“that the Payment Register for payments posted between February 1 and 28, 2022; Bank Reconciliation and the Year to Date Budget for the month ended January 31, 2022 (all attached and forming part of these minutes) Reports to be approved as presented.” Carried Unanimously

Councillor Fee Sheet Reports:

74.03.09.22

**Moved by Councillor Nibourg**

“that the Councillor Fee Sheet Reports for the month of February, 2022 be received for information.” Carried Unanimously

Councillor Committee Reports:

1. Stettler Public Library (Stulberg)
2. Battle River Research Group (McKay)
3. Parkland Regional Library Systems (Stulberg)
4. FCSS (Nibourg)
5. Stettler Board of Trade (Nibourg)

75.03.09.22

**Moved by Councillor Stulberg**

“that the County of Stettler No. 6 Committee Reports for the March 9, 2022 Council Meeting be received for information.”

Carried Unanimously

**DELEGATIONS**

Monty Gertner, Rocky Ross and Ty Wilson joined the meeting at 1:45 p.m. with introductions being completed.

Stettler Ag Society RE: Legacy Project:

Ty Wilson noted that through COVID the Ag Society continued to hold events that received great response. They have looked at the Society as a business and found that the building is phenomenal, however, the outdoor facility requires upgrading.

The Stettler Ag Society are matching funding received through the Community Facility Enhancement Program (CFEP) Grant in the amount of \$37,500.00 to refurbish the outdoor facility in order to be able to support and attract Provincial and National organizations/associations and groups. The project cost is estimated at \$203,977.25 for steel plus \$50,000.00 for groundwork. Therefore, the Ag Society are seeking funds, both in dollars and in-kind.

Monte Gertner noted that:

- the first step is to work on generating revenue
- the facility would be one of the only situated in central Alberta
- the plan is to complete the upgrade by July 1, 2022
- they have not approached the Town of Stettler for a Development Permit. (95% of arena has been torn out. Drainage appears to be good at this point as it drains to the Red Willow Creek. Councillor Stevens brought to their attention/cautioned that the new development on the West side, may change the drainage.)
- should the County sponsor the project, they would get recognition for their contribution, noting that the Town of Stettler receives the economic benefits

It was noted that requested County assistance would consist of machinery usage and operators time for approximately 10 days to 2 weeks. Council members requested that they research and return with

a dollar figure for Council to consider. Ty Wilson identified that they will have a meeting with the Town, prior to submitting requested information. In regard to the Shelter Belt Program, they will discuss with the Town to place more trees in along the south walkway in order to create a buffer, sound barrier and assist with dust control.

Councillor Nibourg thanked the delegation for hosting events as this would have positively assisted with avoiding COVID mental health issues.

Monty Gertner, Rocky Ross and Ty Wilson left the meeting at 2:21 p.m.

#### **CONSENT AGENDA ITEMS**

**76.03.09.22**

##### **Moved by Councillor Grover**

“that the following County of Stettler No. 6 Consent Agenda Items for the March 9, 2022 Council Meeting be received for information:

1. Letter from the Town of Gibbons  
RE: Bill 21 – Provincial Administrative Penalties Act
  2. The RCMP: Alberta’s Provincial Police Service  
RE: Proposed Provincial Police Transition Discussion Guide
  3. Posters from Kidsport  
RE: Dinner, Live Auction, Dance to the Live Music of Loose Change
  4. Invite from Stettler Regional Board of Trade  
RE: Business Mixer Stress and Mental Health in the Workplace
  5. Stettler & District Family & Community Support Services  
RE: Annual Report 2021
  6. Letter from Stettler Regional Board of Trade  
RE: Stettler Awards Gala.”
- Carried Unanimously

#### **IN-CAMERA SESSION**

**77.03.09.22**

##### **Moved by Councillor McKay**

“that the County of Stettler No. 6 enter into an in-camera session at 2:24 p.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:

Section 25: Disclosure harmful to economic and other interests of a public body

RE: Gravel Purchase Agreement

Section 27: Privileged Information

RE: Legal Update.”

Carried Unanimously

**78.03.09.22**

##### **Moved by Councillor McKay**

“that the County of Stettler No. 6 Council exit out of in-camera at 3:11 p.m.”

Carried Unanimously

The meeting reconvened.

**79.03.09.22**

##### **Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Council approve the County of Stettler No. 6 entering into a five (5) year Agreement to mine gravel at NW ¼ 12-42-21 W4M, with an option to renew for a further 5 years.”

Carried Unanimously

#### **NEXT MEETING**

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, April 13, 2022 at 10:00 a.m.

**ADJOURNMENT**

80.03.09.22

**Moved by Councillor Grover**

“that the County of Stettler No. 6 Regular Meeting of Council be  
adjourned at 3:12 p.m.”

Carried Unanimously

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Reeve

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Chief Administrative Officer