

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, APRIL 10, 2019 AT 10:00 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA

PRESENT: Reeve Larry Clarke
Councillor Ernie Gendre
Councillor Dave Grover
Councillor Cheri Neitz
Councillor James Nibourg
Councillor Wayne Nixon
Councillor Les Stulberg
Chief Administrative Officer Yvette Cassidy
Director of Communications Niki Thorsteinsson
Legislative Services Advisor Shawna Benson
Director of Technology Services Andrew Brysiuk
Director of Finance Christa Cornelssen
Executive Assistant Marlene Hanson

CALL TO ORDER

The meeting was called to order at 10:00 a.m., Wednesday, April 10, 2019 by Reeve Clarke.

Peggy Weinzierl joined the meeting.

AGENDA APPROVAL

110.04.10.19 Moved by Councillor Gendre

“that the agenda for the April 10, 2019 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:

1. Conditions on DP 18001 (Councillor Nibourg)
2. ATCO Power Pole Agreements
3. Unsightly Property Clean-up – Nevis
4. Proposal to Graze NE 36-35-20 W4M
5. Memos for Information – Handouts
 1. Property Tax Recovery/Legal
 2. 2018 Legal Fee Expenses
 3. 2018g Gravel per Mile Cost
6. In Camera Items
 1. Development Permit DP-18001: Enforcement
FOIPP Act Section 27: Privileged Information
 2. Development Permit Application: Validity
FOIPP Act Section 27: Privileged Information
7. Realtor Choice – Discussion
8. Trican Oil – Tests." Carried Unanimously

MINUTES APPROVAL

Moved by Councillor Neitz

111.04.10.19 “that the March 13, 2019 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

DELEGATIONS

Peggy Weinzierl, Gitzel & Company RE: Presentation of 2018 Audited Financial Statements:

Mrs. Weinzierl thanked financial staff for their services and presented the County of Stettler No. 6 Audited Financial Statements for the 2018 year.

112.04.10.19 Moved by Councillor Nibourg
"that the County of Stettler No. 6 Council enter into an in-camera session at 10:38 a.m." Carried Unanimously

113.04.10.19 Moved by Councillor Grover
"that the County of Stettler No. 6 Council exit out of in-camera session at 10:54 a.m." Carried Unanimously

NEW BUSINESS

Approval of Audited Financial Statements:

114.04.10.19 Moved by Councillor Stulberg
"that the County of Stettler No. 6 approve the County of Stettler No. 6 2018 Audited Financial Statements for the year ended December 31, 2018 as prepared and presented by Gitzel and Company Chartered Professional Accountants." Carried Unanimously

Appoint Auditor for 2019 Audit

115.04.10.19 Moved by Councillor Nibourg
"that the County of Stettler No. 6 appoint Gitzel & Company Chartered Professional Accountants as the County of Stettler No. 6's 2019 Auditor." Carried Unanimously

The meeting recessed at 10:55 a.m.

The meeting reconvened at 10:57 a.m. with Peggy Weinzierl, Christa Cornelssen and Shawna Benson not rejoining the meeting.

NEW BUSINESS Continued . . .

Councillor Grover declared a conflict of interest and left the meeting.

Councillor Nibourg questioned as to whether there was a motion on the floor directing Administration to research the sale of these lease lands.

Lease Land Tender:

116.04.10.19 Moved by Councillor Nixon
"that the County of Stettler No. 6 accept Lease Land Tender bids, for a three year period being 2019-2021, from Skocdopole Ranches 94 Ltd. (Wayne Skocdopole), Big Valley, Alberta, at \$3,500.00 plus property taxes for NE 34-35-20 W4M; and Neil Heck, Stettler, Alberta, at \$2,400.00 plus property taxes for NE 35-41-21 W4M."
In Favour: Councillors Stulburg, Nixon, Neitz, Gendre and Reeve Clarke
Opposed: Councillor Nibourg
Carried

Councillor Grover rejoined the meeting.

Tax Sale Request: Offer to Purchase Lots in the Hamlet of Nevis:
117.04.10.19 Moved by Councillor Neitz
“that the County of Stettler No. 6 Council advertise for tender Plan RN68 Block 3 Lots 13-17, being tax recovery parcels, in the Hamlet of Nevis.”
Carried Unanimously

Provincial Education Requisition Credit for Uncollectable Taxes:
118.04.10.19 Moved by Councillor Nixon
“that the County of Stettler No. 6 hereby gives:

NOTICE OF MOTION

April 10, 2019

RE: CANCELLATION OF TAXES ON OIL AND GAS PROPERTIES

WHEREAS the property taxes for certain oil and gas properties have remained unpaid for the 2014, 2015, 2016, 2017 and 2018 tax years.

Pursuant to section 347(1)(a) of the *Municipal Government Act*, the Council of County of Stettler No. 6 may cancel or reduce tax arrears.

AND WHEREAS Council makes a motion to cancel the taxes for properties identified on the attached appendix.

Further a motion to cancel or reduce tax arrears does not have any effect on the requirement to remit education property taxes to the Province of Alberta.

THEREFORE BE IT RESOLVED THAT Council cancel the 2014, 2015, 2016, 2017 and 2018 property taxes for properties identified on the attached appendix and direct administration to apply to the Province of Alberta for the Provincial Education Requisition Credit for Uncollected Education Property Taxes on Oil and Gas Properties identified for the years 2015, 2016, 2017 and 2018 the attached appendix.

Moved by Councillor that the 2014, 2015, 2016, 2017 and 2018 property taxes in arrears in the amount of \$511,636.54 be cancelled from Oil & Gas Properties in the attached appendix and an application be made for 2015, 2016, 2017, and 2018 years for these properties to the Provincial Education Refund Credit for Uncollected Education Property Taxes on Oil and Gas Properties program. Thereby allowing Administration to proceed with the PERC application process in order to recover a portion of the Provincial Requisition retroactive to 2015.”
Carried Unanimously

Award Calcium for Gravel Road Dust Reduction Program:
119.04.10.19 Moved by Councillor Gendre
“that the County of Stettler No. 6 award the 2019 Supply and Apply Calcium Chloride Brine (32%) to Kortech Calcium Services Ltd., Edmonton, Alberta, as per their proposal quote submission.”
In Favour: Councillors Stulburg, Grover, Nibourg, Neitz, Gendre and Reeve Clarke
Opposed: Councillor Nixon
Carried

Shawna Benson rejoined the meeting at 11:26 a.m.

- Award Oil Supply for Gravel Road Dust Reduction Program:
120.04.10.19 Moved by Councillor Grover
"that the County of Stettler No. 6 award the 2019 Supply and Apply Asphalt Emulsion Dust Suppressant to Read on Roads Inc., Okotoks, Alberta, as per their proposal quote submission."
Carried Unanimously

- Award Tender for Pheasantback Water Extension:
121.04.10.19 Moved by Councillor Nibourg
"that the County of Stettler No. 6 award the Pheasantback Water Extension contract to Action Plumbing and Excavating (1998) Ltd., Stettler, Alberta, for \$185,180.00 plus GST as per their submission."
Carried Unanimously

DELEGATIONS continued . . .

Sgt. Penny and Constable Craig Weinert joined the meeting at 11:38 a.m.

Introductions were completed.

Sgt. Penny, Stettler RCMP Detachment RE: Quarterly Report:

Sgt. Penny presented the Stetter RCMP Detachment's quarterly report explaining last year's goals being crime reduction, directed patrols – 6 year trend for property crimes and rural crime indicating declines, visibility of officers, employee wellness; and 2019 year's goals being crime reduction, community engagement and employee wellness. Stettler RCMP have participated in Rural Crime Prevention Committee's 'Coffee with a Cop' events with the next one planned for Nevis, Alberta.

NEW BUSINESS Continued . . .

- Award Tender for Omega Cemetery:
122.04.10.19 Moved by Councillor Nibourg
"that the County of Stettler No. 6 award the Omega Cemetery water contract to Action Plumbing and Excavating (1998) Ltd., Stettler, Alberta, for \$19,600.00 plus GST as per their submission."
Carried Unanimously

The meeting recessed at 12:10 p.m.

PUBLIC HEARING

Call To Order:

Larry Clarke as Chairperson opened the Public Hearing for Bylaw 1609-19 and Bylaw 1610-19 at 1:03 p.m. with Jacinta Donovan and Cara McKenzie joining the meeting.

Purpose of Public Hearing:

To hold a Public Hearing for:

Bylaw 1609-19 – Village of Big Valley Intermunicipal Development Plan and

Bylaw 1610-19 – Village of Donalda Intermunicipal Development Plan.

Notice of Intention:

Bylaw 1609-19's notice of intention was published in the March 28 and April 4, 2019 editions of the Stettler Independent and mailed to adjacent landowners on June 11, 2018 and

Bylaw 1610-19's notice of intention was published in the March 28 and April 4, 2019 editions of the Stettler Independent and mailed to adjacent landowners on February 13, 2019.

CAO Cassidy read out loud the nature of the proposed amendment as advertised.

Reeve Clarke reviewed the meeting agenda and stated the Rules of Conduct to be followed during the Public Hearing.

Written Notice of Intention Responses:

In Support: None

In Opposition: None

Verbal Presentations:

In Support: None

In Opposition: None

Presentations from Resource Person(s):

None

Reeve Clarke asked if there were any questions from Council.

It was noted that the other Municipalities have not passed their Bylaws, yet.

- 123.04.10.19 Reeve Clarke declared**
"that the Public Hearing for:
Bylaw 1609-19 – Village of Big Valley Intermunicipal Development Plan
and
Bylaw 1610-19 – Village of Donaldda Intermunicipal Development Plan
be adjourned at 1:07 p.m." Carried Unanimously

The Meeting reconvened at 1:08 p.m.

BYLAWS

- 124.04.10.19** Bylaw 1609-19 – Village of Big Valley Intermunicipal Development Plan:
Moved by Councillor Gendre
"that Bylaw 1609-19 – Village of Big Valley Intermunicipal Development Plan, be given second reading." Carried Unanimously

- 125.04.10.19** Bylaw 1610-19 – Village of Donaldda Intermunicipal Development Plan:
Moved by Councillor Nixon
"that Bylaw 1610-19 – Village of Donaldda Intermunicipal Development Plan, be given second reading." Carried Unanimously

Jacinta Donovan and Cara McKenzie left the meeting at 1:11 p.m.

COUNCIL'S REQUEST FOR INFORMATION

Strategic Planning for Hospice Society:

Councillor Nibourg reported that the Hospice Society are doing some Strategic Planning and are requesting that the County of Stettler assist in kind.

- 126.04.10.19** **Moved by Councillor Nibourg**
"that the County of Stettler No. 6 Council approve assisting the Hospice Society with their Strategic Plan." Carried Unanimously

Conditions on DP 18001:

Councillor Nibourg indicated that he was concerned with what has and has not been completed on the development permit conditions and what conditions had been completed on the November 2, 2018 Subdivision and Development Appeal Board's permit.

127.04.10.19 Moved by Councillor Nibourg

"that the County of Stettler No. 6 Council receive the update on completed Conditions on DP 18001 and on completed conditions on the November 2, 2018 Subdivision and Development Appeal Board's (SDAB) Development Permit item for information."

Carried Unanimously

NEW BUSINESS Continued . . .

ATCO Power Pole Agreements:

128.04.10.19 Moved by Councillor Stulberg

"that the County of Stettler No. 6 direct Administration to enter into an Invested Option for street light replacement in the Hamlets of Byemoor and Endiang at a cost of \$4,410.72 plus GST." Carried Unanimously

DELEGATIONS continued . . .

Dallas Haugan, Joe Vercaigne, Michael Elliott and Riley Wik joined the meeting at 1:23 p.m.

Introductions were completed.

Riley Wik, General Equipment Sales Rep, Finning Canada RE: Fleet Management Options:

A presentation was made on the life cycle of graders (values and costs) and financial options.

Dallas Haugan, Joe Vercaigne, Michael Elliott and Riley Wik left the meeting at 2:12 p.m.

DELEGATIONS continued . . .

Brenda Barritt joined the meeting at 2:13 p.m.

Introductions were made.

Brenda Barritt, Program Manager, Stettler Learning Center RE: Program Update:

Brenda Barritt joined the meeting to give an update on the Stettler Learning Center who supports lifelong learning opportunities and success.

Brenda Barritt left and Lee Hardman joined the meeting at 2:30 p.m.

NEW BUSINESS Continued . . .

Unightly Property Clean-up – Nevis:

Lee Hardman explained the state of property to Council.

129.04.10.19 Moved by Councillor Neitz

"that the County of Stettler No. 6 proceeds with the enforcement of the Nuisance Bylaw to have the property located at #10, Nevis, Alberta, brought into compliance and to instruct Administration to bring new

policy on how to complete a clean-up to the Policy Committee for future Enforcement Orders." Carried Unanimously

Lee Hardman left the meeting at 2:37 p.m.

Proposal to Graze NE 36-35-20 W4M:

130.04.10.19 Moved by Councillor Grover

"that the County of Stettler No. 6 authorize Administration to tender the grazing lease being 67 acres on NE 36-35-20 W4M, with a condition that the fence will be fixed, and report at the May 8, 2019 County of Stettler No. 6 Council Meeting." Carried Unanimously

UNFINISHED BUSINESS

Doctor Recruitment Committee RE: Doctor Appreciation:

Councillor Gendre noted that Stettler Board of Trade had suggested a Doctor Appreciation event and inquired why the event had been cancelled. Reeve Clarke noted that upon surveying the Doctors, the interest expressed did not justify holding the event. It was noted that other various events have been held and well attended. Councillor Nibourg suggested that the new Doctor be invited to attend a Council lunch, and that the representatives will discuss appreciation at a Doctor Recruitment Meeting.

Realtor Choice – Discussion:

Councillor Nixon requested to view the Request for Proposal (RFP) for choice of Realtors. In response, it was noted that there was only one submission received and that the RFP would be forwarded to Council.

IN-CAMERA SESSION

131.04.10.19 Moved by Councillor Gendre

"that the County of Stettler No. 6 enter into an in-camera session at 2:58 p.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:

1. Development Permit DP-18001: Enforcement
FOIPP Act Section 27: Privileged Information
2. Development Permit Application: Validity
FOIPP Act Section 27: Privileged Information."

Carried Unanimously

132.04.10.19 Moved by Councillor Nixon

"that the County of Stettler No. 6 Council exit out of in-camera at 4:22 p.m." Carried Unanimously

The meeting reconvened.

133.04.10.19 Moved by Councillor Nibourg

"that the County of Stettler No. 6 direct Administration send a letter to confirm compliance on Development Permit DP-18001."

Carried Unanimously

UNFINISHED BUSINESS Continued . . .

Trican Oil – Tests:

Council inquired from the Director of Public Works Rick Green if 2018 tests met expectations and if more test areas would be completed in 2019. Rick Green confirmed that he was pleased with results and more areas could be completed in 2019 as Budget allowed.

AGENDA ITEMS

None

REPORTS

Chief Administrative Officer's Report:

134.04.10.19 Moved by Councillor Grover

"that the April 10, 2019 Chief Administrative Officer's Report be received for information." Carried Unanimously

Financial Reports:

135.04.10.19 Moved by Councillor Stulberg

"that the Accounts Payable Cheque Register (cheque 24761 to 24833); Accounts Electronic Funds Transfer for the period ending March 31, 2019; Accounts Visa for the period ending March 31, 2019; the Bank Reconciliation for the period ending February 28, 2019; Reserves for the period ending February 28, 2019; and the Year To Date Budget for the month ending February 28, 2019 (all attached and forming part of these minutes) Reports to be approved as presented."

Carried Unanimously

Councillor Fee Sheet Reports:

136.04.10.19 Moved by Councillor Nixon

"that the Councillor Fee Sheet Reports for the month of March, 2019 be accepted for information." Carried Unanimously

Councillor Committee Reports:

1. Battle River Research Group: (Dave Grover)
2. County of Stettler Housing Authority: (Dave Grover/James Nibourg)
3. Parkland Regional Library Board and Stettler Public Library Board: (Les Stulberg)
4. Red Deer River Municipal Users Group: (Les Stulberg)
5. Stettler and District Family and Community Support Services (FCSS): (James Nibourg/Les Stulberg)
6. Stettler Regional Fire Department Advisory Committee: (Ernie Gendre/Cheri Neitz)

137.04.10.19 Moved by Councillor Nibourg

"that the County of Stettler No. 6 Committee Reports for the April 10, 2019 Council Meeting be received for information."

Carried Unanimously

CONSENT AGENDA ITEMS

Coalition of Canadian Municipalities for Energy Action RE: Municipal Concerns with Bill C-69:

138.04.10.19 Moved by Councillor Gendre

"that the County of Stettler No. 6 Council contribute \$1,000 toward the Coalition RE: Bill C-69."

In Favour: None

Opposed: All Councillors
Motion Defeated

Town of Bashaw RE: Funding Request – Ice Resurfacer:

139.04.10.19 Moved by Councillor Gendre

"that the County of Stettler No. 6 Council receive the Town of Bashaw RE: Funding Request – Ice Resurfacer item for information."

Carried Unanimously

140.04.10.19 Moved by Councillor Grover

“that the following County of Stettler No. 6 Consent Agenda Items for the April 10, 2019 Council Meeting be received for information:

1. . Shirley McClellan Regional Water Services Commission Draft Minutes - March 21, 2019
2. . Stettler Waste Management Authority Draft Minutes - ... March 22, 2019
3. . Stettler District Ambulance Association Draft Minutes - ... March 4, 2019
4. . Alberta Transportation
RE: Bridge Funding – BF 01656 – Bridge Replacement
5. Workers Compensation Board
RE: National Day of Mourning
6. Memos for Information – Handouts:
 1. Property Tax Recovery/Legal
 2. 2018 Legal Fee Expenses
 3. 2018 Gravel per Mile Cost.”

Carried Unanimously

NEXT MEETING

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, May 8, 2019 at 10:00 a.m.

Councillor Gendre apologized to Council for the wording used relating to tender information.

ADJOURNMENT

141.04.10.19 Moved by Councillor Grover

“that the County of Stettler No. 6 Regular Meeting of Council be adjourned at 4:55 p.m.”

Carried Unanimously

Reeve

Chief Administrative Officer