

County of Stettler 2018 Strategic Plan

Public Works and Infrastructure

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
1.1	Update the County's dust abatement plan and policy	<ul style="list-style-type: none"> Review existing policy with Council for direction Complete stakeholder engagement (concurrent with aggregate levy) Update existing policy for industrial or separate uses Council adopts amended policy 	Legislative Services	<ul style="list-style-type: none"> Participate in public hearings Provide direction Adopt policy 	<ul style="list-style-type: none"> Q4 2018 Resourced internally Legal review
1.2	The County adopts an aggregate levy bylaw	<ul style="list-style-type: none"> Review amended Provincial regulations Complete stakeholder engagement (concurrent with dust abatement) Council provides direction Council adopts Bylaw 	Legislative Services	<ul style="list-style-type: none"> Participate in public hearings Provide direction Adopt Bylaw 	<ul style="list-style-type: none"> Q4 2018 Resourced internally Legal review
1.3	The County develops and adopts a road philosophy	<ul style="list-style-type: none"> Council reviews the Road Study with Administration Council provides direction on expectations and components of a road philosophy Administration provides Council with a draft philosophy document Council adopts philosophy 	Director of Public Works	<ul style="list-style-type: none"> Participate in the review of the Road Study Provide direction Adopt philosophy 	<ul style="list-style-type: none"> Q4 2018 Resourced Internally
1.4	The County maintains a long-term, sustainable gravel supply	<ul style="list-style-type: none"> Administration presents a long-term strategy that addresses gravel sourcing, alternative technologies, reclamation, and funding models Council provides direction Council adopts strategy 	Director of Public works	<ul style="list-style-type: none"> Provides direction Approves budget Adopt strategy 	<ul style="list-style-type: none"> 2020 Consulting support \$75,000
1.5	Council provides direction on water infrastructure resulting in a water servicing policy	<ul style="list-style-type: none"> Council provides direction on developing a water servicing policy Draft Policy is developed Council adopts Policy 	Director of Environmental Services	<ul style="list-style-type: none"> Provides direction Adopt policy 	<ul style="list-style-type: none"> Q3 2018 Resourced internally
1.6	The County adopts a plan for the future of excess County lands	<ul style="list-style-type: none"> Adopt a strategy to address the sale of lands in the short term (2018) Update land inventory including past use and development issues Identify options for available lands Engage external consulting support to make recommendations on options Complete public consultation on options as a component of MDP amendments Reflect amendments to the MDP and IDPs in plan development Council adopts plan 	CAO	<ul style="list-style-type: none"> Provides direction Approves budget Adopts plan 	<ul style="list-style-type: none"> 2020 Consulting Support \$75,000

Recreation, Parks and Culture

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
2.1	The County adopts a plan for use of reserve funds (Buffalo Lake MR Funds)	<ul style="list-style-type: none"> Provincial government releases Mooring regulation Complete public consultation Coordinate with Rochon Sands and White Sands Develop plan Council adopts the plan 	Director Planning and Development	<ul style="list-style-type: none"> Provide direction Adopts plan 	<ul style="list-style-type: none"> Dependent on timing of Provincial regulation Resourced internally

Planning and Economic Development

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
3.1	Council adopts a model for the County's role in economic development	<ul style="list-style-type: none"> Council considers options and provides direction on economic development incentives Council gives direction on the future of the County's relationship with CAEP and the Board of Trade including governance role and funding 	CAO	<ul style="list-style-type: none"> Provides direction Participates on Governing body 	<ul style="list-style-type: none"> Q2 2018 Funding requirement \$15,000
3.2	The County completes Inter-Municipal Development Plans and Inter-Municipal Cooperation Frameworks with neighboring municipalities as required by the Municipal Government Act	<ul style="list-style-type: none"> Review and adopt ICF templates and models Review and update mutual aid agreements Review regional service agreements Complete 12 IDPs and ICFs with neighboring Towns and Counties Pass Bylaw for each ICF 	Director of Planning and Development	<ul style="list-style-type: none"> Provide direction Adopt inter-municipal agreements Participate in public hearings Adopt bylaws 	<ul style="list-style-type: none"> 2020 \$5,000
3.3	The County updates bylaws for Botha Hamlet	<ul style="list-style-type: none"> Review bylaws to determine their status Amend bylaws identified for amendment Amend County Land Use Bylaw to reflect Hamlet lands Council adopts amended bylaws 	Legislative Services Director of Planning and Development	<ul style="list-style-type: none"> Adopts revised bylaws 	<ul style="list-style-type: none"> 2020 Grant funded

Emergency and Protective Services

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
4.1	The County advocates for expanded RCMP coverage	<ul style="list-style-type: none"> Meet with representatives of the Town of Stettler Meet with RCMP Division Commanders Send a letter to the local MP 	CAO	<ul style="list-style-type: none"> Advocate Participate in Rural Crime Prevention Committee 	<ul style="list-style-type: none"> Q4 2018 Resourced Internally

Council and Governance

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
5.1	The County adopts a reserve policy	<ul style="list-style-type: none"> Complete asset management plan Council provides direction Administration develops draft policy Council adopts policy 	Director of Finance	<ul style="list-style-type: none"> Provides direction Adopts asset management plan Adopts policy 	<ul style="list-style-type: none"> Q2 2019 Resourced Internally 75% grant funded
5.2	Council adopts bylaws for categories of residential and non-residential tax rates	<ul style="list-style-type: none"> Research leading practices from other municipalities Provide Council with options and financial impacts Complete public engagement Council provides direction Administration drafts bylaws Council adopts bylaws 	Taxation and Assessment	<ul style="list-style-type: none"> Provides direction Adopts bylaws 	<ul style="list-style-type: none"> Q1 2019 Legal review
5.3	The County adopts a strategy for Levies	<ul style="list-style-type: none"> Research leading practices from other municipalities Administration provides Council with options for new or amended Levies Council provides direction 	CAO	<ul style="list-style-type: none"> Provides direction 	<ul style="list-style-type: none"> 2019 Legal review
5.4	The County adopts a public engagement policy as required by the Municipal Government Act	<ul style="list-style-type: none"> Review leading practices from other municipalities Administration provides a draft policy Council adopts policy 	Director of Communications	<ul style="list-style-type: none"> Provides direction Adopts policy 	<ul style="list-style-type: none"> Q3 2018 Resourced internally
5.5	The County adopts an advertising bylaw	<ul style="list-style-type: none"> Review leading practices from other municipalities Administration provides a draft bylaw Council adopts bylaw 	Director of Communications	<ul style="list-style-type: none"> Provides direction Adopts bylaw 	<ul style="list-style-type: none"> Q3 2018 Legal review
5.6	Council engages in regular conflict management, planning, and strategic building	<ul style="list-style-type: none"> Engage a facilitator to support Council Councillors actively participate in scheduled workshops Council reviews its strategic plan with administration quarterly 	CAO	<ul style="list-style-type: none"> Participate in good faith 	<ul style="list-style-type: none"> Q4 2018 \$10,000

Operational Excellence

Objective	Key Activities	Key Administrative Responsibility	Council Role	Completion Date	Resource Requirements
6.1	Council provides direction on the County's Administration Building	<ul style="list-style-type: none"> Complete independent condition assessment of the building Provide Council with the 2012 report from Stantec Council provides direction Council budgets for maintenance/renovation of current facility or investment in a planned future facility 	Director of IT	<ul style="list-style-type: none"> Reviews reports Provides directions Approves investment 	<ul style="list-style-type: none"> 2019 \$35,000
6.2	Council adopts an asset management plan	<ul style="list-style-type: none"> Engage external consulting support Develop an inventory of assets Develop criteria for asset assessments Consultant provides report Council adopts report 	Director of Finance	<ul style="list-style-type: none"> Adopts report 	<ul style="list-style-type: none"> 2019 80/20 grant \$45,000 (\$35,000 in 2018)
6.3	The County reviews and updates capital equipment plans for each department	<ul style="list-style-type: none"> Administration proposes policy on thresholds for different categories of assets Council amends/adopts proposed policy Each department reviews list for completeness Update plan based on Council Policy Council adopts plans 	Director of Finance	<ul style="list-style-type: none"> Review and adopt policy Review and adopt plans 	<ul style="list-style-type: none"> Q4 2018 Within 2018 budget