

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER
NO. 6 HELD ON WEDNESDAY, JUNE 13, 2012 AT 10:00 A.M. IN THE COUNCIL
CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING,
STETTLER, ALBERTA**

PRESENT: Reeve Wayne Nixon
Councillor Joe Gendre
Councillor Blake Chapman
Councillor Gregory Jackson
Councillor James Nibourg
Councillor Terry Schiffner
Councillor Lawrence Wilkie
Chief Administrative Officer Tim Fox
Assistant Chief Administrative Officer Yvette Cassidy
Director of Agriculture Services Quinton Beaumont
Director of Planning & Development Johan van der Bank
Director of Communications Shawna Benson
Director of Technology Services Andrew Brysiuk
Director of Public Works Dennis Nelson
Stettler Independent Reporter Richard Froese
Q14 Reporter Gord Norris

CALL TO ORDER

The meeting was called to order at 10:00 a.m., Wednesday, June 13, 2012 by Reeve Wayne Nixon.

Wayne Dickie joined the meeting.

AGENDA APPROVAL

189.06.13.12 Moved by Councillor Wilkie

“that the agenda for the June 13, 2012 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:
– 11:30 a.m. Delegation – Rod Viske, Wildrose Assessment
RE: 2012 Taxes
– Consent to Claim Interest in Land on NE-32-38-19-W4M
– West Section 8-35-19-W4M (Tower Road) Speed Limit
– Development/Subdivision Security Deposit.” Carried Unanimously

MINUTES APPROVAL

190.06.13.12 Moved by Councillor Chapman

“that the May 9, 2012 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

PUBLIC HEARING

None

NEW BUSINESS

Bashaw Royal Canadian Mounted Police (RCMP) – Annual Performance Plan 2012-1013:

191.06.13.12 Moved by Councillor Chapman

“that the County of Stettler No. 6 receive for information the Annual Performance Plan 2012-2013 for the Bashaw Royal Canadian Mounted Police (RCMP) and the Chief Administrative Officer be authorized to

sign and return the "Acknowledgement of Consultation" to the Bashaw RCMP." Carried Unanimously

Regular Council Meeting Date Change:

- 192.06.13.12 Moved by Councillor Nibourg**
"that the County of Stettler No. 6 reschedule the July regular meeting from July 11, 2012 to July 18, 2012." Carried Unanimously

Public Works Policy 5.12 – Road Construction Cost Sharing:

- 193.06.13.12 Moved by Councillor Gendre**
"that the County of Stettler No. 6 amend the County of Stettler No. 6 Policy and Procedure Manual's Public Works Policy 5.12 - Road Construction - Cost Sharing in procedure paragraphs six and seven to change the warranty period to one year."
In Favour: Councillor Gendre
Opposed: Councillors Chapman, Jackson, Schiffner, Nibourg, Wilkie and Reeve Nixon
Motion Defeated

- 194.06.13.12 Moved by Councillor Nibourg**
"that the County of Stettler No. 6 table the County of Stettler No. 6 Policy and Procedure Manual's Public Works Policy 5.12 - Road Construction - Cost Sharing, with an amendment to paragraph 5 regarding the addition of interest paid on the balance of the County's contribution which is held back until the issuance of a final acceptance certificate and on cash deposits." Carried Unanimously

Eric Toews Road Construction Cost Sharing:

- 195.06.13.12 Moved by Councillor Schiffner**
"that the County of Stettler No. 6 authorize payment to Mr. Eric Toews, Big Valley, Alberta, in the amount of \$3,962.60 for road cost sharing (Range Road 20-1 at SE 23-35-20-W4M) and retains the balance of \$3,962.59 as the security deposit for the two-year warranty period (ending May 28, 2014), which will be returned to Mr. Toews with interest at the conclusion of the warranty period as per County of Stettler No. 6 Policy 5.12 – Road Construction – Cost Sharing." Carried Unanimously

Councillor Chapman left the meeting at 10:38 a.m.

Waste to Energy Lease Agreement:

- 196.06.13.12 Moved by Councillor Nibourg**
"that the County of Stettler No. 6 enter into a Lease Agreement with Stettler Waste Management Authority (SWMA) for the Waste to Energy Project to be situated at the Stettler Landfill Site (LSD 16-33-40-19 W4M) and that this Lease Agreement be presented to the municipal members of the Stettler Waste Management Authority for approval." Carried Unanimously

Councillor Chapman rejoined the meeting at 10:43 a.m.

Big Valley Fire Station – Remodeling Tender:

- 197.06.13.12 Moved by Councillor Schiffner**
"that the County of Stettler No. 6 approve the tender as presented from 1287104 AB Ltd., Owner Darcy Klassen, Stettler, Alberta, for \$180,150.00 to renovate the Big Valley Fire Station 2 located at Lot 1, Block 24, Plan 9620415 in Big Valley, Alberta and that the County of

Stettler No. 6 allow a contingency of 5% being \$9,000 and the unbudgeted cost overrun of \$54,000.00 be considered to be transferred from general operating reserves if required and that Councillor Schiffner and Councillor Jackson meet with administration to go over the details of construction.” Carried Unanimously

Gary Korschuh joined the meeting at 10:45 am.

Terms of Reference for County Office/Shop:

198.06.13.12 Moved by Councillor Chapman

“that the County of Stettler No. 6 adopt the Terms of Reference, as presented, to investigate the need for a new County Office/Shop.” Carried Unanimously

199.06.13.12 Moved by Councillor Gendre

“that the County of Stettler No. 6 appoint Councillor Jackson, Councillor Schiffner and Councillor Chapman to the committee formed under the terms of reference to investigate the need for a new County Office/Shop and that if any other councillors to wish attend the committee meetings, they be allowed to do so without any remuneration compensation.” Carried Unanimously

Brett Penosky joined council meeting at 10:56 a.m.

Jones Brothers Farms Ltd. Drainage Project:

200.06.13.12 Moved by Councillor Wilkie

“that the County of Stettler No. 6 provides approval to Alberta Environment for the Jones Brothers Farms Ltd. Drainage Project (N1/2 36-35-17-W4M & S ½ 1-36-17-W4M) and that the County of Stettler No. 6 enters into a Road Use Agreement with Jones Brother Farms Ltd. for the use of the County right of way located in the north ditch of Twp Rd 355A between Hwy 853 and Rge Rd 172.” Carried Unanimously

Quinton Beaumont left the meeting at 11:13 a.m.

DELEGATION

Bridge Closure – Twp 40-0 (South of 5-40-17-W4M):

Gary Korschuh & Brett Penosky (on behalf of concerned landowners) presented a letter that was signed by six landowners that use the bridge.

Mr. Penosky explained that the detour around the bridge closure creates more stress and wastes valuable production time. He claims the road is not used all the time, but is used more heavily during critical farming periods like spring and fall. He also explained that it is a main access to the Red Willow Pork Farm. He feels that it is important that the bridge is fixed and/or replaced. Mr. Penosky also presented a letter addressed to council from the Red Willow Pork Farm.

Director of Public Works Dennis Nelson gave information on the cost of installation based on 2011 prices. He will look into the cost of rebuilding the bridge as well as providing a temporary jim-bob bridge in today's dollars.

Assistant Chief Administrative Officer Yvette Cassidy explained the process that we go through to get approved bridge funding. Liability is an issue because they are not a standard structure approved by the

Province. We should also complete an analysis of where our priority level will sit if we put in a temporary bridge.

The Chief Administrative Officer responded by saying we need to identify a policy, we have over 100 bridges and a significant number of them are in need of replacement soon and we need a more structured approach to fixing bridges.

Gary Konschuh, Brett Penosky, Richard Froese and Gord Norris left the meeting at 11:29 a.m.

Rick Green joined the meeting at 11:31 a.m.

OLD BUSINESS

Administrative Policy 1.32 – Multi-lot Subdivision Road Surfacing:

201.06.13.12 Moved by Councillor Chapman

“that the County of Stettler No. 6 continues to interpret policy 5.10 of the MDP to mean that the Subdivision Authority has discretion in determining the type of hard surfacing or dust control and whether or not the same is required of a multi-lot subdivision on a case-by-case basis.”

In Favour: Councillors Chapman, Jackson, Schiffner,
Nibourg, Wilkie and Reeve Nixon

Opposed: Councillor Gendre
Carried Unanimously

Wayne Dickie left the meeting at 11:59 a.m.

Sharon Larsen and Rod Viske entered meeting at 12:01 p.m.

DELEGATION

2012 Taxes:

Mr. Viske explained the way that assessments are determined, under the legislation that they are bound by. Mr. Viske explained that he has to use a certain time frame to determine market value based on sales made in that time frame. The reason that there was a large shift in market value was because in the most recent tax years, there were no sales to justify the assessment values. Now that properties have begun to move and be bought/sold, there is concrete proof as to the market value.

Assessments are always historical, and use the market value from the previous year (July 1, 2011) and have been audited by the province and they feel the numbers are fair. Province will not allow us to phase in the large assessment increases because of the way that they requisition the school tax.

Mr. Viske has drafted a letter to be given to residents and landowners from the Rochon Sands Area that explains how their assessment was determined.

The meeting recessed at 12:28 p.m.

The meeting reconvened at 1:15 p.m.

Pat Bolin joined the meeting at 1:15 p.m.

IN CAMERA SESSION

202.06.13.12 Moved by Councillor Nibourg
“that the County of Stettler No. 6 enter into an in- camera session at 1:16 p.m. to discuss a legal matter.” Carried Unanimously

203.06.13.12 Moved by Councillor Jackson
“that the County of Stettler No. 6 Council exit out of Camera at 2:43 p.m.” Carried Unanimously

Consent to Claim Interest in Land – NE-32-38-19-W4M:

204.06.13.12 Moved by Councillor Jackson
“that the County of Stettler No. 6 in accordance with Section 72(1)(a) of the *Municipal Government Act* consents to the Town of Stettler claiming an interest pursuant to a development agreement in the NE-32-38-19-W4M for the purposes of taking responsibility for the municipal water and sanitary sewer provision as well as for the collection of the off-site levies under Town Bylaw No. 1972-08 and registering a caveat on the said lands.” Carried Unanimously

West Section 8-35-19-W4M (Tower Road) Speed Limit:

Councillor Gendre inquired about the existence of the speed limit, the enforcement of the speed limit and who has jurisdiction to change the bylaw. The posted speed limit is the speed limit in which enforcement officers must follow.

205.06.13.12 Moved by Councillor Gendre
“that the County of Stettler No. 6 Administration meet with the Town of Stettler and present a recommendation for West Section 8-35-19-W4M regarding what the speed limit should be and who has jurisdiction to set the bylaw.” Carried Unanimously

BYLAW

Bylaw 1479-12 – Buffalo Lake Intermunicipal Development Plan

Amendment:

206.06.13.12 Moved by Councillor Gendre
“that Bylaw 1479-12 being an amendment to the Buffalo Lake Intermunicipal Development Plan Bylaw, be given first reading.” Carried Unanimously

207.06.13.12 Moved by Councillor Wilkie
“that Bylaw 1479-12 being an amendment to the Buffalo Lake Intermunicipal Development Plan Bylaw, be given second reading.” Carried Unanimously

208.06.13.12 Moved by Councillor Nibourg
“that Bylaw 1479-12 being an amendment to the Buffalo Lake Intermunicipal Development Plan Bylaw, be presented for third reading and final reading.” Carried Unanimously

209.06.13.12 Moved by Councillor Jackson
“that Bylaw 1479-12 being an amendment to the Buffalo Lake Intermunicipal Development Plan Bylaw, be given third reading.” Carried Unanimously

REPORTS

Chief Administrator’s Report:

210.06.13.12 Moved by Councillor Chapman
“that the Chief Administrator’s Report be received for information.” Carried Unanimously

Cheque Register/Direct Debit/Direct Debit Visa/Bank Reconciliation/Year to Date Budget Reports:

211.06.13.12 Moved by Councillor Jackson

“that the Cheque Register (cheque 13371 to 13552); Direct Debit batch 12248 (date 05/10/2012) and 12250 (date 05/31/12); Direct Debit Visa batch 12287 (date 05/21/2012); the Bank Reconciliation for the period ending April 30, 2012; and the Year To Date Budget for period 4 (ending April 30, 2012), all attached and forming part of these minutes, be approved as presented.”

Carried Unanimously

Councillor Fee Sheet Reports:

212.06.13.12 Moved by Councillor Schiffner

“that the Councillor Fee Sheet Reports for the month of May, 2012 be approved as presented.”

Carried Unanimously

Committee Reports:

1. County of Stettler Economic Development Committee:
(Blake Chapman/Joe Gendre/James Nibourg)
2. County of Stettler Housing Authority:
(Blake Chapman/James Nibourg)
3. Parkland Regional Library Board/Stettler Regional Library: (Terry Schiffner)
4. Stettler Agricultural Society (Blake Chapman)
5. Stettler and District Family and Community Support Services:
(Blake Chapman/Joe Gendre)
6. Stettler Public Library: (Terry Schiffner/James Nibourg)
7. Stettler Town and Country Museum: (James Nibourg)
8. Stettler Waste Management Authority:
(Joe Gendre/James Nibourg)
9. Reeve’s Report:

213.06.13.12 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Committee Reports for the June 13, 2012 Council Meeting be received for information.”

Carried Unanimously

CORRESPONDENCE

214.06.13.12 Moved by Councillor Nibourg

“that the following County of Stettler No. 6 correspondence for the June 13, 2012 Council Meeting be received for information:

1. AltaGas Utilities
RE: Change in Management
2. County of Paintearth
RE: 50th Anniversary – June 27, 2012
3. Premier of Alberta
RE: Thank You Response Letter
4. Donalda Museum
RE: Thank You Letter
5. Stettler Public Library
RE: Thank You Letter.”

Carried Unanimously

COUNCIL INFORMATION

215.06.13.12 Moved by Councillor Chapman

“that the following County of Stettler No. 6 items presented for the June 13, 2012 Council Meeting be received for information:

1. Alberta Utilities Commission
RE: Eastern Alberta Transmission Line
– Applications No. 1607153 and 1607736; Proceeding ID No. 1069
2. Red Deer Airport
RE: Making the Connections – Red Deer Airport and Report to the Community – 2011
3. Mayor’s Report from Bashaw Detachment – Stettler County – January 1, 2012 until March 31, 2012
4. Natural Resources Conservation Board
RE: 2011 Year in Review
5. Canada Energy Pipeline Association (CEPA)
RE: Pipeline Abandonment of Transmission Pipelines
6. Stettler Crafty Crew 4H Multi Club
RE: Thank You
7. Alberta Municipal Health and Safety Association (AMHSA)
RE: May, 2012 Brochure
8. Battle River Watershed Alliance
RE: The Current – Spring, 2012
9. Parkland Regional Library
RE: Independent Auditor’s Report and Financial Statements
- December 31, 2011.” Carried Unanimously

IN CAMERA SESSION

216.06.13.12 Moved by Councillor Chapman
“that the County of Stettler No. 6 enter into an in- camera session at 3:10 p.m. to discuss land and labour issues.” Carried Unanimously

217.06.13.12 Moved by Councillor Gendre
“that the County of Stettler No. 6 Council exit out of Camera at 3:19 p.m.” Carried Unanimously

218.06.13.12 Moved by Councillor Jackson
“that the County of Stettler No. 6 Council direct Administration to bring back a policy for compensation for all County of Stettler No. 6 appointed Members at Large.” Carried Unanimously

Development/Subdivision Security Deposit:

219.06.13.12 Moved by Councillor Nibourg
“that the County of Stettler No. 6 require developers who have already entered into discussions for development and subdivision with the County of Stettler No. 6 prior to June 10, 2009, to put up as security 75% of the estimated construction cost of public infrastructure that the County will be taking over if they are requesting the County’s consent to register the subdivision plan prior to construction completion and 37.5% if they will complete construction to the County’s satisfaction before requesting the County’s consent to register the subdivision plan; and that developers who enter into discussions for development and subdivision with the County of Stettler No. 6 after June 10, 2009 are required to put up as security 100% of the estimated construction cost of public infrastructure that the County will be taking over if they are requesting the County’s consent to register the subdivision plan prior to construction completion and 50% if they will complete construction to

the County's satisfaction before requesting the County's consent to register the subdivision plan." Carried Unanimously

NEXT MEETING

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, July 18, 2012 at 10:00 a.m.

ADJOURNMENT

220.06.13.12 Moved by Councillor Schiffner

"that the County of Stettler No. 6 Regular Meeting of Council be adjourned at 3:21 p.m." Carried Unanimously

Reeve

Chief Administrative Officer

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