

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLE
NO. 6 HELD ON WEDNESDAY, DECEMBER 11, 2013 AT 10:00 A.M. IN THE
COUNCIL CHAMBERS OF THE COUNTY OF STETTLE NO. 6 ADMINISTRATION
BUILDING, STETTLE, ALBERTA**

PRESENT: Reeve Wayne Nixon
Councillor Ernie Gendre
Councillor Joe Gendre
Councillor Dave Grover
Councillor Gregory Jackson
Councillor James Nibourg
Councillor Les Stulberg
Chief Administrative Officer Tim Fox
Assistant Chief Administrative Officer Yvette Cassidy
Director of Planning & Development Johan van der Bank
Director of Communications Shawna Benson
Acting Director of Communications Niki Thorsteinsson
Director of Technology Services Andrew Brysiuk
Executive Assistant Marlene Hanson
Stettler Independent Reporter Lisa Joy
Q93.3FM Reporter Landin Chambers

CALL TO ORDER

The meeting was called to order at 10:00 a.m., Wednesday, December 11, 2013 by Reeve Wayne Nixon.

Introductions were made.

AGENDA APPROVAL

- 417.12.11.13 Moved by Councillor J. Gendre**
“that the agenda for the March 11, 2013 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:
1. Erskine Walking Trail
 2. Regional Collaboration Committee
 3. Brownlee Municipal Law Seminars
 4. Public Works Shop Assessment
 5. Orientation Day – FOIP/Communications/iPads
 6. Battle River Coal-fired Power Plant RE: Fly Ash.”
 7. Complaint Received from Darrin Hebbes
RE: Access to the NW 17-41-17 W4M.”
- Carried Unanimously

MINUTES APPROVAL

- 418.12.11.13 Moved by Councillor Stulberg**
“that the November 20, 2013 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

NEW BUSINESS

Appointment of Members at Large:

- 419.12.11.13 Moved by Councillor J. Gendre**
“that the County of Stettler No. 6 appoint Gord Latham and Corwyn Warwaruk as a Member at Large to the County of Stettler Assessment Review Board and Weed Control Act Appeal Board and Corwyn Warwaruk to the Subdivision and Development Appeal Board effective November 20, 2013 until October, 2017.” Carried Unanimously

Johan van der Bank joined the meeting at 10:10 a.m.

2014 Interim Budget:

- 420.12.11.13 Moved by Councillor Grover**
 "that the County of Stettler No. 6 adopt the 2013 Budget as the 2014 Interim Budget." Carried Unanimously

Cost of Living Expense:

- 421.12.11.13 Moved by Councillor Stulberg**
 "that the County of Stettler No. 6 approve a 2% cost of living increase to all staff, effective January 1, 2014." Carried Unanimously

Regular Council Meeting Date Change:

- 422.12.11.13 Moved by Councillor Nibourg**
 "that the County of Stettler No. 6 reschedule the January and February, 2014 regular County of Stettler No. 6 Council Meetings from January 8, 2014 to January 15, 2014 and the February 12 to February 19, 2014." Carried Unanimously

Jane Skodopole, Barb Gano and Mary Zazelenchuk joined the meeting at 10:20 a.m.

Administrative Policy 1.22 – Recreation – Special Project Funding

Recommendation:

- 423.12.11.13 Moved by Councillor Stulberg**
 "that the County of Stettler No. 6 approve the following projects for funding from the Recreation Special Project Reserve totaling \$51,720.95:

<u>Applicant</u>	<u>Project</u>	<u>Recommend</u>
Linda Hall	Community Hall Renovations	\$ 8,840.95
Byemoor Community Club	Community Hall Washroom Renovations	\$ 8,400.00
Donalda School Parent Council	New Playground	\$ 21,000.00
Sullivan Lake West Ag. Society	Shale for Baseball Diamonds	\$ 3,480.00
Erskinie Curling Club	Roof renovation	\$ 10,000.00
Grand Total		\$ 51,720.95

Carried Unanimously

Owner 107229 – Cancellation of November Tax Penalty:

- 424.12.11.13 Moved by Councillor Stulberg**
 "that the County of Stettler No. 6 approve the cancellation of tax penalty for November, 2013 in the amount of \$7,225.82 being:
 796146 – 13-13-36-18 W4M - \$18.53
 796150 – 2-31-36-17 W4M - \$36.12
 796644 – 2-10-36-18 W4M - \$16.07
 796646 – 4-11-36-16 W4M - \$122.94
 797131 – 6-14-35-15 W4M - \$15.67
 797135 – 15-24-36-18 W4M - \$372.25
 797517 – 16-12-36-16 W4M - \$79.09
 799043 – 16-24-35-18 W4M - \$147.79
 799400 – 8-3-36-16 W4M - \$29.87
 799401 – 13-10-36-16 W4M - \$60.75
 799402 – 9-18-36-17 W4M - \$20.33
 799403 – 10-20-36-17 W4M - \$101.47
 799404 – 1-30-36-18 W4M - \$384.40
 799410 – 4-2-36-16 W4M - \$11.03
 858800 – 10-20-36-17 W4M - \$5,809.51 ."

In Favour: Councillor Stulberg

Opposed: Councillors E. Gendre, Jackson, Grover, Nibourg, J. Gendre and Reeve Nixon

Motion Lost

Accounts Receivable Write Off:

425.12.11.13 Moved by Councillor Grover

“that the County of Stettler No. 6 approve the write off for accounts receivable customer #21964 for invoice 31149 totaling \$150.00 plus penalties, accounts receivable customer #12069 for invoice 27768 and 27793 totaling \$591.04 plus penalties and accounts receivable customer #12233 for invoice 33530 totaling \$3,700.00.”

Carried Unanimously

Local Authorities Pension Plan (LAPP) Pension Reform:

AAMDC and the Zone Director have brought this to our attention and therefore, this has been brought to Council’s attention.

426.12.11.13 Moved by Councillor Nibourg

“that the County of Stettler No. 6 accept the Local Authorities Pension Plan Pension Reform item for information.”

Carried Unanimously

DELEGATION

Mary Zazelenchuk, Librarian, Stettler Public Library:

Jane Skodopole, Barb Gano and Mary Zazelenchuk joined the meeting to update Council on Stettler Public Library as follows:

- Funding for an expansion was received and is under construction
- Proposed Grand Opening in February, 2014
- Expansion will offer better services to the community
- New Services include programs through Parkland Library being the ability to download magazines and ‘Press Display’ being newspapers to an e-reader
- Offering math and science tutoring
- Usage and circulation number remain high
- Programs for seniors and children remain high
- With the completion of renovates traffic and programming should increase
- Continue to seek grant income and do funding locally to assist with operating costs and special events
- Upon completion of the expansion, there will be a fireplace!

Council offered to have the Stettler Library placed on the County of Stettler website as a link.

Councillor Stulberg commended the Library Board on the fugal methods that have been displayed in order to complete this renovation. Friends of the Library are seeking new friends.

Jane Skodopole, Barb Gano and Mary Zazelenchuk left the meeting at 10:50 a.m.

Erskine Walking Trail:

Tim Fox informed Council and asked that they consider Erskine Walking Trail costs. Councillor J. Gendre indicated that there are problems associated with foot crossing on the highway 835 as they are presently illegal (until there is a walking path or sidewalk on both sides of the highway).

427.12.11.13 Moved by Councillor J. Gendre

“that the County of Stettler No. 6 administration enter into negotiations with land owners on the East side of Highway 835 in Erskine to secure land for a walking path with a budget of \$15,000.”

In Favour: Councillors E. Gendre, Stulberg, J. Gendre, Jackson,

Nibourg and Reeve Nixon
Opposed: Councillor Grover
Carried

Regional Collaboration Committee:

428.12.11.13 Moved by Councillor J. Gendre

“that the County of Stettler No. 6 amalgamate the Collaboration Grant and the Regional Collaboration Committees to create one committee being the Regional Collaboration Committee with Councillors Nibourg and E. Gendre being the appointed representatives.”

Carried Unanimously

Stettler Waste Management Authority:

429.12.11.13 Moved by Councillor Nibourg

“that the County of Stettler No. 6 appoint Councillor J. Gendre as representative and Councillor E. Gendre as alternate representative for the Stettler Waste Management Authority Committee.”

In Favour: E. Gendre, Stulberg, J. Gendre, Jackson, Nibourg
and Reeve Nixon

Opposed: Councillor Grover
Carried

Brownlee Municipal Law Seminars:

A handout was distributed.

430.12.11.13 Moved by Councillor Nibourg

“that the County of Stettler No. 6 approve up to three Councillors attendance at a Brownlee LLP 2014 Emerging Trends in Municipal Law Seminar scheduled for February 13, 2014 in Calgary and February 20, 2014 in Edmonton.”

Carried Unanimously

Public Works Shop Assessment:

431.12.11.13 Moved by Councillor Jackson

“that the County of Stettler No. 6 award Public Works Shop Assessment proposal to Stantec Consulting Ltd., Red Deer, Alberta, for an upset fee of \$13,700.00.”

In Favour: Councillors E. Gendre, Jackson, Grover,
Stulberg and Reeve Nixon

Opposed: Councillor ~~J.E.~~ Gendre and Nibourg
Carried

Councillor Nibourg left the meeting at 11:27 a.m.

Orientation Day – FOIP/Communications/iPad:

432.12.11.13 Moved by Councillor J. Gendre

“that the County of Stettler No. 6 approve an Orientation Day to provide training on Freedom of Information and Protection of Privacy (FOIP), Communications and iPads on January 8, 2014, subject to the guest speaker being available.”

Carried Unanimously

Councillor Nibourg rejoined the meeting at 11:30 a.m.

Battle River Coal-fired Power Plant RE: Fly Ash:

Concerns have been expressed with the Battle River coal-fired power plant located in the SW ¼ of Section 29 Township 40 Range 15 West of the 4th Meridian (approximately 16 km southwest of Forestburg), operated by Alberta Power (2000) Ltd., as it is to include new air emission sources from the dry sorbent storage bins and a small increase in wastewater volumes for cleaning the bins. Concerns were raised with

safety due to the use of Sodium Chlorate and that fly ash is being buried in the old mine area located in the County of Stettler.

A notice was printed in the Stettler Independent which indicated that an application has been made to Environmental Protection and Enhancement Act being:

The coal mine, operated by Prairie Mines & Royalty Ltd., is to accommodate the disposal of sorbent from the power plant for SO₂ reduction. The sorbent (sodium bicarbonate) and fly ash material will continue to be disposed of in ash disposal locations. Sufficient reclamation material will be salvaged to cover disposal materials consistent with current approval requirements. The operation is located in Sections 1, 2, 10-15, 22-27, 34, 35 and 36 Township 40 Range 16, Sections 5-8, 17-21, 28, 29 and 30 Township 40 Range 15 and Sections 28, 29, 32 and 33 Township 39 Range 15 all West of the 4th Meridian.

and

Pursuant to section 73 of the Environmental Protection and Enhancement Act, any person who is directly affected by these operations may submit a written statement of concern regarding these applications. Failure to file a statement of concern may affect the right to file a Notice of Appeal with the Environmental Appeals Board. Such a statement of concern must be submitted to:

Environment and Sustainable Resource Development
Regulatory Approvals Center
Main Floor, 9820 - 106 Street
Edmonton, Alberta T5K 2J6
Fax: (780) 422-0154
Email: aenv.centralepea@gov.ab.ca

within 30 days of the date of this notice (November 12, 2013). Please quote either Application No. 010-11364 and/or Application No. 017-1512 when submitting a statement of concern in regards to the Environmental Protection and Enhancement Act applications.

Reeve Nixon and CAO Tim Fox have discussed concerns with a number of surrounding Counties and consensus is to have a joint meeting with Environment and Sustainable Resource Development office for further information.

433.12.11.13 Moved by Councillor Jackson

“that the County of Stettler No. 6 Administration contact and draft a letter to be sent to Environment and Sustainable Resource Development, Regulatory Approvals Center, Main Floor, 9820 - 106 Street, Edmonton, Alberta T5K 2J6 regarding Battle River Coal-fired Power Plant RE: Fly Ash asking for a meeting in conjunction with the Counties of Flagstaff and Paintearth.” Carried Unanimously

Reeve Nixon declared a pecuniary interest and left the meeting by surrendering the chair to Councillor J. Gendre at 11:33 a.m.
CAO Tim Fox also declared a conflict of interest and left the meeting.

Complaint Received from Darrin Hebbes RE: Access to the NW 17-41-17 W4M:

It was noted that there is a civil dispute over entrance to a piece of land.

434.12.11.13 Moved by Councillor Nibourg

“that the County of Stettler No. 6 agree that the Private Access issue regarding a road concern located on NW 17-41-17 W4M is not a County of Stettler No. 6 issue as it is outside the County’s jurisdiction.”

Carried Unanimously

Administration are requested to send a response letter to Darrin Hebbes informing him of Council’s motion.

Reeve Nixon resuming as Chairperson, Tim Fox, Pat Gorcak, Blake Chapman and Terry Schiffner rejoined the meeting at 11:39 a.m.

Introductions were made.

DELEGATION continued . . .

Pat Gorcak, Chairperson with Stettler McClellan Regional Water Services Commission (SMRWSC):

Mr. Gorcak indicated that:

- He has been involved with SMRWSC since it started and with the Village of Veteran for 16 years.
- It was noted that John Van Doesburg, Earl Marshall, Wayne Richardson and Tim Fox have greatly assisted in the task of getting water from Stettler to Consort which has been well received.
- The Village of Big Valley was connected to the SMRWSC line in October, 2013.

Lawrence Wilkie joined the meeting at 11:48 a.m.

- Construction is underway to hook the Village of Donalda up to the SMRWSC line.
- From this point funding may be frozen so further development will be on hold.
- The SMRWSC does plan and reserves will be put away for further upgrades and repairs.
- Next community to be serviced will be Monitor, Alberta, then White Sands and Rochon Sands as lines were placed to allow for future hook-ups.
- County of Camrose has a problem as Pelican Point is classified as a Hamlet, however, Alberta Transportation has indicated that they are not a Hamlet, therefore funding is jeopardized. This is an item that may require lobbying for funds.
- SMRWSC borrowing capacity is subject to Ministerial Approval.

Richard Froese joined the meeting at 11:56 a.m.

Presentations:

Presentations were made by Reeve Nixon to the Past Councillors Blake Chapman, Lawrence Wilkie and Terry Schiffner for their years of service as County of Stettler No. 6 Councillors.

Presentations were made to the Photo Contest Winners:

In November a Panel of Judges chose the following annual Photography Contest winning entries, which are featured on a month of the year in

our 2014 Calendar with some finalists having two photos in our calendar:

1. Jacinta Donovan for Horses – Winter
2. Brenda Meyer for Hail Over Canola and Sunrise at the Watering Hole
3. Winnie Bissett for Fence Post
4. Karen Armstrong for Bird Flying
5. Dan Kober for Moonshine Truck – 1932
6. Josh Hall for Wheat
7. Theresa Tanner for Sunset – Pond Blue and Northern Lights
8. Autumn Bittner for Poppy
9. Lorna Davies for Ruby Bird and her second photo, Buildings in Snow, being the winning photo for the 2013 Photography Contest. Ms. Davies was presented with the ipad mini.

In addition, the following four individuals were recognized for honourable mention photos:

1. Sandy Clark for her Wooden Blade Swather
2. Catherine Wishart for her Sunset – Bushy Tree
3. Chad Mailer for his Harvest – Green Fields (calendar cover page)
4. Lori Giles for her Grasshopper – Wheat

Stettler Independent Reporter Richard Froese announced that he is moving to High Prairie and thanked Council indicating that it was a delight to report and see the County grow and appreciated working with the community past and future.

The meeting adjourned at 12:09 p.m.

The meeting reconvened at 1:15 p.m. with Lisa Joy, Landin Chambers, Quinton Beaumont, Christa Cornelssen and Johan van der Bank rejoining the meeting.

OLD BUSINESS

None

AGENDA ITEMS

None

BYLAW

Bylaw 1514-13 - Amend Land Use Bylaw 1443-10 to Rezone Lots 4, 5, 7-18 Block 3 Plan 1023106 from Direct Control District No. 2 to Agricultural District:

435.12.11.13 Moved by Councillor J. Gendre

“that Bylaw 1514-13, being an amendment to the Land Use Bylaw 1443-10 to Rezone Lots 4, 5, 7-18 Block 3 Plan 1023106 (new Lot__ Block __ Plan 142 ____) from Direct Control District No. 2 to Agricultural District, be given first reading and Public Hearing be set for Bylaw 1514-13 on January 15, 2014, at 1:00 p.m.”

Carried Unanimously

Bylaw 1515-13 – Buffalo Sands Special Tax Levy:

436.12.11.13 Moved by Councillor J. Gendre

“that Bylaw 1515-13, being a County of Stettler No. 6 Buffalo Sands Special Tax Levy Bylaw, be given first reading.”

Carried Unanimously

437.12.11.13 Moved by Councillor Nibourg

“that Bylaw 1515-13, being a County of Stettler No. 6 Buffalo Sands Special Tax Levy Bylaw, be given second reading.”

Carried Unanimously

- 438.12.11.13 Moved by Councillor Jackson**
 “that Bylaw 1515-13, being a County of Stettler No. 6 Buffalo Sands Special Tax Levy Bylaw, be presented for third reading.”
 Carried (Unanimously)
- 439.12.11.13 Moved by Councillor Stulberg**
 “that Bylaw 1515-13, being a County of Stettler No. 6 Buffalo Sands Special Tax Levy Bylaw, be given third reading.” Carried Unanimously
- Bylaw 1516-13 – Buffalo View Estates Special Tax Levy:
- 440.12.11.13 Moved by Councillor J. Gendre**
 “that Bylaw 1516-13, being a County of Stettler No. 6 Buffalo View Estates Special Tax Levy Bylaw, be given first reading.”
 Carried Unanimously
- 441.12.11.13 Moved by Councillor Nibourg**
 “that Bylaw 1516-13, being a County of Stettler No. 6 Buffalo View Estates Special Tax Levy Bylaw, be given second reading.”
 Carried Unanimously
- 442.12.11.13 Moved by Councillor Jackson**
 “that Bylaw 1516-13, being a County of Stettler No. 6 Buffalo View Estates Special Tax Levy Bylaw, be presented for third reading.”
 Carried (Unanimously)
- 443.12.11.13 Moved by Councillor Stulberg**
 “that Bylaw 1516-13, being a County of Stettler No. 6 Buffalo View Estates Special Tax Levy Bylaw, be given third reading.”
 In Favour: Councillors Jackson, Grover, Nibourg, Stulberg,
 J. Gendre and Reeve Nixon
 Opposed: Councillor E. Gendre
 Carried
- Bylaw 1517-13 – Operating Borrowing Bylaw for 2014:
- 444.12.11.13 Moved by Councillor Nibourg**
 “that Bylaw 1517-13, being a County of Stettler No. 6 Operating Borrowing Bylaw for 2014, be given first reading.”
 Carried Unanimously
- 445.12.11.13 Moved by Councillor Grover**
 “that Bylaw 1517-13, being a County of Stettler No. 6 Operating Borrowing Bylaw for 2014, be given second reading.”
 Carried Unanimously
- 446.12.11.13 Moved by Councillor Stulberg**
 “that Bylaw 1517-13, being a County of Stettler No. 6 Operating Borrowing Bylaw for 2014, be presented for third reading.”
 Carried (Unanimously)
- 447.12.11.13 Moved by Councillor J. Gendre**
 “that Bylaw 1517-13, being a County of Stettler No. 6 Operating Borrowing Bylaw for 2014, be given third reading.”
 Carried Unanimously

Johan van der Bank left the meeting at 1:35 p.m.

REPORTS

Chief Administrator's Report:

- 448.12.11.13 Moved by Councillor Stulberg**
"that the December 11, 2013 Chief Administrator's Report be received for information." Carried Unanimously

Cheque Register/Direct Debit/Direct Debit Visa/Bank Reconciliation/Year to Date Budget Reports:

- 449.12.11.13 Moved by Councillor Stulberg**
"that the Cheque Register (cheque 16491 to 16623); Direct Debit batch 14339 (date 11/12/2013), 14343 (date 11/13/2013), 14398 (date 11/21/2013), 14411 (date 11/25/2013) and 14453 (date 11/28/2013); Direct Debit Visa batch 14409 (date 11/25/2013); the Bank Reconciliation for the period ending October 31, 2013; and the Year To Date Budget for period 10 (ending October 31, 2013), (all attached and forming part of these minutes), be approved as presented." Carried Unanimously

Councillor Fee Sheet Reports:

- 450.12.11.13 Moved by Councillor Stulberg**
"that the Councillor Fee Sheet Reports for the month of November, 2013 be approved as presented." Carried Unanimously

Committee Reports:

1. Stettler and District Family and Community Support Services (FCSS): (Les Stulberg/Joe Gendre)

- 451.12.11.13 Moved by Councillor Nibourg**
"that the County of Stettler No. 6 Committee Report for the December 11, 2013 Council Meeting be received for information." Carried Unanimously

CORRESPONDENCE

- 452.12.11.13 Moved by Councillor Grover**
"that the following County of Stettler No. 6 correspondence for the December 11, 2013 Council Meeting be received for information:
1. Shirley McClellan Regional Water Services Commission Draft Minutes - November 27, 2013
 2. Stettler District Ambulance Association Draft Minutes - November 18, 2013
 3. Thorhild County
RE: Support re: Funding – Bridges and Culverts
 4. Parkland Regional Library
RE: Municipal Council Satisfaction with Library System Survey – 2013 and November 7, 2013 Organizational Meeting Minutes
 5. December 4, 2013 Public Lands for Sale Tender Minutes
 6. Stettler Public Library
RE: Financial Assistance." Carried Unanimously

- 453.12.11.13 Moved by Councillor Stulberg**
"that the County of Stettler No. 6 accept the Stettler Public Library Budget for 2014 and projections for 2015 and 2016 (County of Stettler financial assistance in the amount of \$106,177.62, \$110,420.11 and 115,775.40, respectively), as presented." Carried Unanimously

COUNCIL INFORMATION

454.12.11.13 Moved by Councillor Stulberg

“that the following County of Stettler No. 6 items presented for the December 11, 2013 Council Meeting be received for information:

1. Alberta Municipal Health and Safety Association (AMHSA)

RE: Business Plan 2014.”

Carried Unanimously

NEXT MEETING

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, January 15, 2014 at 10:00 a.m.

455.12.11.13 Moved by Councillor Grover

“that the County of Stettler No. 6 enter into an in- camera session at 1:40 p.m. to discuss legal issues.”

Carried Unanimously

Lisa Joy and Landin Chambers left the meeting.

456.12.11.13 Moved by Councillor Jackson

“that the County of Stettler No. 6 Council exit out of in-Camera at 2:13 p.m.”

Carried Unanimously

Pheasant Back Golf Course:

457.12.11.13 Moved by Councillor Jackson

“that the County of Stettler No. 6 deny the request from Gordon Gary Grant for a reduction of 2013 year taxes on Pheasantback Estates - NW 31-39-19 W4M being roll number 445900.”

Carried Unanimously

ADJOURNMENT

458.12.11.13 Moved by Councillor Jackson

“that the County of Stettler No. 6 Regular Meeting of Council be adjourned at 2:15 p.m.”

Carried Unanimously

Reeve

Chief Administrative Officer