

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, APRIL 14, 2021 AT 10:02 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE

PRESENT: Reeve Larry Clarke
Councillor Ernie Gendre
Councillor Dave Grover
Councillor Cheri Neitz
Councillor James Nibourg
Councillor Wayne Nixon
Councillor Les Stulberg
Chief Administrative Officer Yvette Cassidy (joined at 10:04 a.m.)
Director of Communications Niki Thorsteinsson
Director of Municipal Services Andrew Brysiuk
Director of Operations Rick Green
Executive Assistant Marlene Hanson

CALL TO ORDER

The meeting was called to order at 10:02 a.m., Wednesday, April 14, 2021 by Reeve Clarke.

AGENDA APPROVAL

86.04.14.21 Moved by Councillor Grover
“that the agenda for the April 14, 2021 Regular County of Stettler No. 6 Council Meeting be approved as presented.” Carried Unanimously

MINUTES APPROVAL

87.04.14.21 Moved by Councillor Gendre
“that the March 10, 2021 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

PUBLIC HEARING

(None)

CAO Cassidy joined the meeting at 10:04 a.m.

COUNCIL'S REQUEST FOR INFORMATION

Railway Crossing Repairs (Councillor Nibourg):
Councillor Nibourg reported that last year Canadian Pacific Railway (CP) did an upgrade to the railway and the crossings are rough and unfinished. Councillor Nibourg suggested that a letter of concern be sent.

Rick Green noted that CP replaced the rails with heavier rail, therefore, that lifted all of the rails up on the tracks. It was confirmed that there are a lot of rough crossings, CP crews identified that they are aware of the situation.

88.04.14.21 Moved by Councillor Nibourg

“that the County of Stettler No. 6 authorize Administration to write a letter to Canadian Pacific Railway notifying of the concerns with railway crossings being rough and request that a second look/inspection occur for the crossing at Highway 835, which has heavy truck traffic over and is in bad shape/has deteriorated, again.” Carried Unanimously

Land Sterilization around Stettler – Acreage Allocations (Councillor Gendre):

Councillor Gendre expressed concern regarding the MDF Alberta BioBord development, as it has been identified that there is lots of sterilized land adjacent to the Town of Stettler from Acreage Development. It was suggested that a moratorium be considered so that “no more sterilization occurs from acreage development, within a certain distance of the boundary of Stettler”.

- Councillor Nibourg noted that an IDP is in place and this is always and will continue to be a concern to have the right mix of what is put in place. Noted that the cost of available properties may play a role in where a new business sets up.
- The associated Town and County of Stettler IDP will be moving forward and will provide the perfect opportunity to discuss these concerns.

Road Use Agreements – Inspection Fees (Councillor Gendre):

Councillor Gendre referred to Rig Moves in the Winter when roads can bear weight (overweight or over dimensional), therefore, questioned as to whether inspection fees were required during the winter season? Noted that single trips in should not be charged the inspection fee.

- Rick Green identified that frost conditions play a role on when the roads freeze up. Knowing when this has happened is difficult as warm spells can affect road conditions. Fee Bylaw identifies some cost recovery fees for the industry sector as a fee for service.
- Andrew Brysiuk noted that we could work with doing inspections, when road conditions do not warrant an inspection.
- Permits are required through RoaData.

Rural Crime Lobby (Councillor Stulberg):

Councillor Stulberg explained that rural crime continues to happen in the county and other rural municipalities by repeat offenders due to the Courts catch and release system.

89.04.14.21 Moved by Councillor Stulberg

“that the County of Stettler No. 6 Council direct Administration to forward a letter regarding Rural Crime in rural municipalities, due to repeat offenders, to the Minister of Justice and Solicitor General Kaycee Madu, MLA David Moffette, MP Damien Kurek and Premier Jason Kenney.” Carried Unanimously

Brushing Fence lines (Councillor Gendre):

Councillor Gendre noted that lots of requests are made regarding brushing of fence lines and asked how requests are handled and approved. It is only when sight, safety is an issued and/or just for a fence line. Some County ratepayers take on the expense of hiring a shredder to clear the fence line.

- Councillor Grover noted that brushing keeps the deer hits down, is a winter project and can be completed as time permits.
- Rick Green explained the program that is followed is according to the PW 2.1 - Brushing Policy. The program has been modified so

that the burn and bury style is no longer practiced, now the brush gets pushed onto private property, becoming the land owner's responsibility to deal with (saving time and costs) – due to this change in procedure, the back log of projects has been pretty well cleared up. Generally, just a fence line is not cleared, must benefit the road as well.

NEW BUSINESS

Review of Fleet Management Services:

90.04.14.21

Moved by Councillor Grover

“that the County of Stettler No. 6 Council approve retaining the existing trucks and discontinue the fleet management arrangement with Enterprise Fleet Management, Calgary, Alberta;

and

seek through local dealers replacement options, to be bought back to Council.”

Carried Unanimously

Purchase 14' Dump Trailer:

91.04.14.21

Moved by Councillor Stulberg

“that the County of Stettler No. 6 approve purchasing a 2021 Southland SL280HD 14' dump trailer from Double D Trailer Sales, Innisfail, Alberta at a purchase price of \$13,449.52 plus GST, for a total purchase price of \$14,122.00.”

Carried Unanimously

DELEGATIONS

Gitzel and Company Chartered Professional Accountants RE: County of Stettler 2020 Audited Financial Statements:

Peggy Weinzierl and Director of Finance Christa Cornelssen joined the meeting at 10:58 a.m.

Introductions were completed.

Peggy Weinzierl presented the County of Stettler Council with the audited financial statements for the 2020 year. A clear report was issued.

92.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council enter into an in-camera session at 11:37 a.m.”

Carried Unanimously

Christa Cornelssen, Niki Thorsteinsson, Andrew Brysiuk, Yvette Cassidy and Marlene Hanson left the meeting.

93.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 Council exit out of in-camera session at 11:48 a.m.”

Carried Unanimously

Christa Cornelssen, Niki Thorsteinsson, Andrew Brysiuk, Yvette Cassidy and Marlene Hanson rejoined the meeting.

NEW BUSINESS Continued . . .

2020 Audited Financial Statements:

94.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 approve the 2020 Financial Statements for the year ended December 31, 2020 as prepared and presented by Gitzel & Company Chartered Professional Accountants.”

Carried Unanimously

Councillor Stulberg thanked Peggy Weinzierl for the awesome presentation.

Appoint Auditor for 2021 Fiscal Year:

95.04.14.21

Moved by Councillor Nixon

“that the County of Stettler No. 6 appoint Gitzel & Company Chartered Accountants as the County of Stettler No. 6 2021 Auditor.”

Carried Unanimously

The meeting recessed at 11:50 a.m.

The meeting reconvened at 1:00 p.m. with Peggy Weinzierl and Christa Cornelssen not rejoining.

Replace Gravel Truck by Insurance:

96.04.14.21

Moved by Councillor Grover

“that the County of Stettler No. 6 approve the purchase of a 2019 Freightliner 122SD with Canuck box from New West Freightliner Inc., Red Deer, Alberta at a purchase price of \$199,435.40 plus GST, for a total purchase price of \$209,407.17; and

that the County of Stettler No. 6 apply the insurance money provided from the loss of unit 366 to fire.”

Carried Unanimously

Award Septic Load and Haul Contract:

97.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 award the Load and Haul Septic, from Buffalo View Estates and Buffalo Sands, contract to Sutton Septic Service, Stettler, Alberta for a 3-year term of \$143,438 (includes annual increases in 2022 and 2023) plus GST.”

Carried Unanimously

Request for Tax Penalty Forgiveness:

98.04.14.21

Moved by Councillor Gendre

“that the County of Stettler No. 6 forgive a portion of 50% (being \$1,536.45) of all the November penalties for 2017, 2018, 2019, 2020 in the amount of \$1,176.97 and February penalties for 2018, 2019, 2020, 2021 in the amount of \$1,895.93 on roll 442101.”

In Favour: Councillors Gendre and Neitz

Opposed: Councillors Nibourg, Stulberg, Nixon, Grover and Reeve Clarke

Defeated

RFP for Consultant to update Town and County IDP:

99.04.14.21

Moved by Councillor Neitz

“that the County of Stettler No. 6 in partnership with the Town of Stettler enter into a Professional Services Contract for a cost not to exceed the Alberta Partnership Funding of \$200,000 with Dillon Consulting Ltd. in conjunction with MPE Engineering to provide for the preparation of the Town and County’s Inter-municipal Development Plan and South East Area Structure.”

Carried Unanimously

Memorandum of Understanding to Reclassify Lands within the Town and County IDP:

100.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 enter into a Memorandum of Understanding with the Town of Stettler addressing an amendment to the Town and County Inter-Municipal Development Plan for the designation of NW 9-39-19 W4M from Agricultural use to Mixed Business.”

Carried Unanimously

DELEGATIONS continued . . .

Stettler Learning Centre RE: Area Offerings:

Peggy Vockeroth and Erin Wilkie joined the meeting at 1:26 p.m.

Introductions were completed.

A presentation was made identifying:

-In May the Stettler Learning Centre moved into their new building
-Are referred to as a Community Adult Learning Program (CALP), funded by Alberta Advanced Education to provide foundational learning opportunities in areas such as Adult Literacy, Numeracy, English Language Learning, Basic Digital Skills, Foundational Life Skills and Community Compacity Building.
-Have been a Campus Alberta Central (CAC) offering post-secondary programs through Red Deer and Olds Collages, in order for students to advance their education in their own community.
-Provide support to adult learners (education) regarding employability and workplace readiness.
-The Stettler Learning Center is interested in partnering with the County (through courses ie: Heavy Equipment Operator, Agricultural, etc. and/or staff training), noting that the Volunteer Tutor Program can use more volunteers and requested that Stettler Learning Center information be shared.
-Requested insight on courses that may be desired from the community. Through discussion it was identified that a Psychological Today Workshop could be a Safety Day item; due to COVID individual and business financial courses may be beneficial; and a Second Language/Sign Language course could be offered as a fun activity.
-Niki Thorsteinsson thanked Stettler Learning Center for submitting their ad for the County Connections and requested that they continue to do so.
-Stettler Learning Center thanked Lorraine Hankins for representing the County and suggested that the County feel free to use Lorraine as a window of opportunity.

NEW BUSINESS Continued . . .

National Volunteer Week Proclamation:

101.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 proclaim April 18-24, 2021, as National Volunteer Week.”

Carried Unanimously

Multiple Sclerosis Proclamation:

102.04.14.21

Moved by Councillor Stulberg

“that the County of Stettler No. 6 proclaim May as Multiple Sclerosis Awareness Month and raise the MS Society Flag for the last week of May.”

Carried Unanimously

Stettler History Book Volunteers:

103.04.14.21 Moved by Councillor Nixon
“that the County of Stettler No. 6 approve a donation in the amount of \$5,000, to be drawn from the Rural Development Fund, to the Stettler History Book Volunteers to assist in the completion of the Stettler and Community History Book;
And
that 10 books be provided to the County.” Carried Unanimously

Administration and Finance Policy – Community Investment Program:
104.04.14.21 Moved by Councillor Grover
“that the County of Stettler No. 6 adopt the County of Stettler No. 6 Policy Manual’s Council Policy AF 6.23 – Community Investment Program, as presented.” Carried Unanimously

AGENDA ITEMS

Rochon Sands Extension Pipeline Alignment:
105.04.14.21 Moved by Councillor Nibourg
“that the County of Stettler No. 6 advise Shirley McClellan Regional Water Services Commission that the County prefers the Rochon Sands extension pipeline southern alignment.” Carried Unanimously

IN-CAMERA SESSION

106.04.14.21 Moved by Councillor Nibourg
“that the County of Stettler No. 6 enter into an in-camera session at 3:02 p.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:
Section 20: Disclosure harmful to law enforcement
RE: Gravel Pit Enforcement.” Carried Unanimously

107.04.14.21 Moved by Councillor Grover
“that the County of Stettler No. 6 Council exit out of in-camera at 4:11 p.m.” Carried Unanimously

UNFINISHED BUSINESS

Gravel Pit Enforcement:
108.04.14.21 Moved by Councillor Nibourg
“that the County of Stettler No. 6 Council table the Gravel Pit Enforcement item until the May 12, 2021 County of Stettler No. 6 Council Meeting.” Carried Unanimously

The meeting reconvened.

BYLAWS

Bylaw 1638-20 Fee Bylaw:
109.04.14.21 Moved by Councillor Nibourg
“that Bylaw 1638-20, being a County of Stettler No. 6 Fee Bylaw, be tabled until the May 12, 2021 County of Stettler No. 6 Council Meeting.” Carried Unanimously

Bylaw 1655-21 Community Aggregate Payment (CAP) Levy Bylaw:
110.04.14.21 Moved by Councillor Nixon
“that Bylaw 1655-21, being the Community Aggregate Payment (CAP) Levy Bylaw, be given second reading.” Carried Unanimously

- 111.04.14.21 Moved by Councillor Nibourg**
“that Bylaw 1655-21, being the Community Aggregate Payment (CAP) Levy Bylaw, be given third reading.” Carried Unanimously

Councillor Neitz left the meeting at 4:17 p.m.

Bylaw 1656-21 to Amend the Land Use Bylaw – Merger of Gadsby and County LUB:

- 112.04.14.21 Moved by Councillor Stulberg**
“that Bylaw 1656-21, to amend Land Use Bylaw 1443-10 for the merger of Village of Gadsby and County of Stettler Land Use Bylaws, be given first reading and that a Public Hearing be set for Bylaw 1656-21 on May 12, 2021 at 1:00 p.m.” Carried Unanimously

Bylaw 1657-21 to Amend Land Use Bylaw (Add Motel, Hotel, Hostel, Special Dwelling Unit as Discretionary Uses to the Recreational Facility District):

- 113.04.14.21 Moved by Councillor Nixon**
“that Bylaw 1657-21 amending Section 108.3 of Land Use Bylaw 1443-10, as amended, to provide for additional types of development units as discretionary uses in the Recreational Facility Land Use District be given first reading and that a Public Hearing be set for Bylaw 1657-21 on May 12, 2021 at 1:00 p.m.” Carried Unanimously

Councillor Neitz rejoined the meeting at 4:20 p.m.

Bylaw 1658-21 to Amend Land Use Bylaw to Amend Recreational Vehicle Uses:

- 114.04.14.21 Moved by Councillor Stulberg**
“that Bylaw 1658-21 amending Section 76 of Land Use Bylaw 1443-10, as amended, to regulate recreational vehicle use in the various land use districts be given first reading and that a Public Hearing be set for Bylaw 1658-21 on May 12, 2021 at 1:00 p.m.” Carried Unanimously

Bylaw 1659-21 to Amend Land Use Bylaw to Rezone NW 9-39-19 W4M from Agricultural to Industrial:

- 115.04.14.21 Moved by Councillor Grover**
“that County of Stettler No. 6 Council give first reading to Bylaw 1659-21 proposing to rezone the NW 9-39-19 W4M from the Agricultural (A) District to the Industrial (I) District and set a Public Hearing date for May 12, 2021 at 1:00 p.m.” Carried Unanimously

REPORTS

Chief Administrative Officer’s Report:

- 116.04.14.21 Moved by Councillor Stulberg**
“that the April 14, 2021 Chief Administrative Officer’s Report be received for information.” Carried Unanimously

Councillor Gendre left the meeting at 4:26 p.m.

2020 Capital Projects Year in Review:

- 117.04.14.21 Moved by Councillor Nibourg**
“that the 2020 Capital Projects Year in Review Report be received for information.” Carried Unanimously

Financial Reports:

118.04.14.21 Moved by Councillor Nibourg

“that the Payment Register for payments posted between March 1 and 31, 2021; Bank Reconciliation and the Year to Date Budget for the month ended February 28, 2021 (all attached and forming part of these minutes) Reports to be approved as presented.”

Carried Unanimously

Councillor Fee Sheet Reports:

119.04.14.21 Moved by Councillor Nibourg

“that the Councillor Fee Sheet Reports for the month of March, 2021 be received for information.”

Carried Unanimously

Councillor Committee Reports:

1. Stettler Town and Country Museum (Nixon)
2. Stettler District Ambulance Association (Nixon)
3. Stettler Waste Management (Nixon)
4. Stettler Library Board (Stulberg)
5. Battle River Municipal Users Group (Grover)
6. Rural Crime Prevention Committee Report (Neitz and Gendre)
Councillor Neitz noted a suggestion from the Rural Crime Prevention Committee was a request to look at the placement of stop signs at railroad crossings.

120.04.14.21 Moved by Councillor Nibourg

“that the County of Stettler No. 6 Committee Reports for the April 14, 2021 Council Meeting be received for information.”

Carried Unanimously

CONSENT AGENDA ITEMS

121.04.14.21 Moved by Councillor Grover

“that the following County of Stettler No. 6 Consent Agenda Items for the April 14, 2021 Council Meeting be received for information:

1. Letter from Alberta Municipal Affairs
RE: Grant Application – Mediation and Cooperative Processes
Component of the 2020/21 Alberta Community Partnership Program
2. Letter from Ratepayer
RE: Thank you – Clearing Trees
3. Letter from Ratepayer
RE: Road Grading and Speed Limit on Scollard Road
4. Stettler Hospice Society
RE: Hike for Hospice – May 2, 2021
5. Letter from Ratepayer
RE: Thank you – Hospice
6. RCMP
RE: Community Policing Report.”

Carried Unanimously

A Special County of Stettler No. 6 Council Meeting will be scheduled to discuss the In-Camera items.

NEXT MEETING

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, May 12, 2021 at 10:00 a.m.

ADJOURNMENT

122.04.14.21

Moved by Councillor Nibourg

“that the County of Stettler No. 6 Regular Meeting of Council be
adjourned at 4:33 p.m.”

Carried Unanimously

Reeve

Chief Administrative Officer