

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNTY OF STETTLER NO. 6 HELD ON WEDNESDAY, JUNE 9, 2021 AT 10:00 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE**

---

**PRESENT:** Reeve Larry Clarke  
Councillor Ernie Gendre  
Councillor Dave Grover  
Councillor Cheri Neitz  
Councillor James Nibourg  
Councillor Wayne Nixon  
Councillor Les Stulberg  
Chief Administrative Officer Yvette Cassidy  
Director of Communications Niki Thorsteinsson  
Director of Municipal Services Andrew Brysiuk  
Director of Operations Rick Green  
Assistant Director of Operations Quinton Beaumont  
Executive Assistant Marlene Hanson

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m., Wednesday, June 9, 2021 by Reeve Clarke.

**AGENDA APPROVAL**

**178.06.09.21 Moved by Councillor Stulberg**

“that the agenda for the June 9, 2021 Regular County of Stettler No. 6 Council Meeting be approved with the following additions:

- Fenn Road Surfacing Direction
- Waterline Hook-up Request
- Appoint Development Officer
- Letter from the Village of Caroline  
RE: Support for the RCMP
- Letter from the Village of Milo  
RE: Support for the RCMP
- In-Camera Item
  - Section 25: Disclosure harmful to economic and other interests of a public body  
RE: Sale of Graders
- Twp. Rd. 40-4 (Councillor Neitz)
- Canadian Pacific Railway Letter (Councillor Nibourg).“

Carried Unanimously

**MINUTES APPROVAL**

**179.06.09.21 Moved by Councillor Grover**

“that the May 12, 2021 Regular County of Stettler No. 6 Council Meeting minutes be approved as presented.” Carried Unanimously

**DELEGATIONS**

None

## **COUNCIL'S REQUEST FOR INFORMATION**

### Property Tax Breakout:

Corinne Beke-Cruikshank requested a breakdown of taxes into three categories: Residential (separate number for lake and non lake taxes), Commercial and Agricultural.

CAO Cassidy requested Councils input and questions what the request wishes to accomplish as not sure how to break the taxes down, therefore, requires more information of what is being requested. Lake taxes is approximately 4.6% of the total tax base.

### **180.06.09.21 Moved by Councillor Nixon**

“that the County of Stettler No. 6 table the Property Tax Breakout item until the Budget discussions.”

In Favour: Councillors Nibourg, Stulberg, Nixon, Grover, Gendre  
and Reeve Clarke

Opposed: Councillor Neitz  
Carried

### Twp. Rd. 40-4 (Councillor Neitz):

Councillor Neitz identified that we have received calls regarding Twp. Rd. 40-4 having larger sized gravel placed on it, etc. Summer Village of White Sands residents had voiced concerns regarding the condition of the roadway.

Through discussion the following was noted:

- Councillor Gendre asked if the Summer Villages pay into the maintenance of these roads?
- CAO Cassidy noted that due to complaints that roadway was impassable when wet, the larger gravel was put on, is packing in well and following being packed in will then receive ¾ inch gravel. Suggested to lower the speed limit at this time. Currently a grader is maintaining the lake roads once a week along with water trucks and packers when required. The Summer Villages do not contribute toward the maintenance of the roads.
- Rick Green noted that this road historically was bladed weekly. Now it is on a 2 week rotation, and requires more attention than other roads due to traffic. The road is firming up due to being topped with 1½ inch gravel, and will become very strong and harder, except for possibly during very dry weather conditions. The road is serving the purposes well. Speed limit would be considered for the entire network of roads from Ol' McDonalds on Highway 601 to Highway 56 due to the traffic involved. Slower speeds benefits the roads.
- Councillor Nibourg questioned the use of Road Use Agreements and noted that additional development was occurring at the Summer Village of White Sands. Municipalities have ICF Agreements to address these situations.
- Councillor Grover inquire if an off-site levy could be instituted.
- When we met with the Summer Village of White Sands during the ICF negotiations, it was identified that in 2023 we would discuss the access road and shared costs, however, these items may need to be addressed sooner.

**181.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council direct Administration to send the Summer Village of White Sands a letter requesting to move the ICS Access Road Agreement from the 2023 year to immediate discussion, based on the number of complaints that have been received.”  
Carried Unanimously

**182.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council direct Administration to bring back more information regarding reducing the speed limit for Twp. Rd. 40-4 to 60 km noting advantages and disadvantages.”  
Carried Unanimously

Canadian Pacific Railway Letter (Councillor Nibourg):

Niki Thorsteinsson noted that she has spoke with representatives, then observed some maintenance occurring to the east and have not heard back from them, since. Niki Thorsteinsson will follow-up with a letter.

Councillor Nibourg noted that the railway crossing at Rge. Rd. 21-2 is extremely loose and that the ties do flying-up under vehicles.

**NEW BUSINESS**

June is Recreation and Parks Month Proclamation:

**183.06.09.21 Moved by Councillor Stulberg**  
“that the County of Stettler No. 6 approve celebrating and promoting June as Recreation and Parks Month by signing the proclamation in support of Alberta Parks and Recreation.” Carried Unanimously

National Drowning Prevention Week Proclamation:

**184.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council proclaim July 18-24, 2021 National Drowning Prevention Week.” Carried Unanimously

Tender for Byemoor Lots:

**185.06.09.21 Moved by Councillor Stulberg**  
“that the County of Stettler No. 6 accept the tender for purchase for:  
1. Plan 4684CL Block 1 Lot 12 in the Hamlet of Byemoor in the amount of \$500.00 plus G.S.T. and  
2. Plan 4684CL Block 1 Lot 13 in the Hamlet of Byemoor in the amount of \$500.00 plus G.S.T.” Carried Unanimously

Transfer from Reserves for Roadside Chemical:

**186.06.09.21 Moved by Councillor Grover**  
“that the County of Stettler No. 6 approve the purchase of an additional \$46,340.00 of herbicide for brush control and fund the purchase from General Reserves.” Carried Unanimously

Quinton Beaumont left the meeting at 10:43 a.m.

Fenn Road Surfacing Direction:

**187.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council approve to tender for:  
- 4 miles of 50 mm overlay from Rge. Rd. 20-4 to Highway 56;  
and  
- 7 miles of 50 mm overlay from Highway 835 to Highway 56.”  
Carried Unanimously

- Waterline Hook-up Request:
- 188.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Council direct Administration to forward a letter to the landowner of NE 23-40-20 W4M informing that Council is not prepared to go ahead with this water service at this time but it will be considered in 2022 Budget Deliberations.”  
In Favour: Councillors Nibourg, Stulberg, Nixon, Gendre and Reeve Clarke  
Opposed: Councillors Grover and Neitz  
Carried

- Appoint Development Officer:
- 189.06.09.21 Moved by Councillor Neitz**  
“that the County of Stettler No. 6 Council appoint Rich Fitzgerald as Development Officer for the County of Stettler No. 6.”  
Carried Unanimously

### **UNFINISHED BUSINESS**

#### Gravel Pit Enforcement:

Councillor Neitz requested information regarding who is submitting Cap Levies.

Councillor Grover left the meeting at 11:08 a.m.

- Andrew Brysiuk noted that the County is working on:
  - Compliance with existing Development Permits
  - Achieving Development Permits
  - Cap Levy Bylaw enforcement

Councillor Grover rejoined the meeting at 11:10 a.m.

- Andrew Brysiuk identified some of the present situations/ enforcements, protocols and amendments to the Land Use Bylaw. Noted that the updated Cap Levy Bylaw is now less difficult to enforce – should reported Levy not appear to be correct, clarification can be requested.
- Councillor Nibourg asked if the County can identify and make public those companies that are not compliant, then requested legal advice.

### **AGENDA ITEMS**

None

### **BYLAWS**

- Bylaw 1663-21 Election Ballot Count Start Time:
- 190.06.09.21 Moved by Councillor Nibourg**  
“that Bylaw 1663-21 Election Ballot Count Start Time, be given first reading.”  
Carried Unanimously
- 191.06.09.21 Moved by Councillor Grover**  
“that Bylaw 1663-21 Election Ballot Count Start Time, be given second reading.”  
Carried Unanimously

**192.06.09.21 Moved by Councillor Stulberg**  
“that Bylaw 1663-21 Election Ballot Count Start Time, be presented for third reading.” Carried (Unanimously)

**193.06.09.21 Moved by Councillor Grover**  
“that Bylaw 1663-21 Election Ballot Count Start Time, be given third reading.” Carried Unanimously

Councillor Nixon left the meeting at 11:23 a.m.

#### **REPORTS**

Chief Administrative Officer’s Report:

**194.06.09.21 Moved by Councillor Gendre**  
“that the June 9, 2021 Chief Administrative Officer’s Report be received for information.” Carried Unanimously

Councillor Nixon rejoined to the meeting at 11:25 a.m.

Financial Reports:

**195.06.09.21 Moved by Councillor Nixon**  
“that the Payment Register for payments posted between May 1 and 31, 2021; Bank Reconciliation, Reserves and the Year to Date Budget for the month ended April 30, 2021 (all attached and forming part of these minutes) Reports to be approved as presented.” Carried Unanimously

Councillor Fee Sheet Reports:

**196.06.09.21 Moved by Councillor Nibourg**  
“that the Councillor Fee Sheet Reports for the month of May, 2021 be received for information.” Carried Unanimously

Councillor Committee Reports:

1. Stettler Library Board (Stulberg)
  - Dropped off a thank you card and donuts in recognition of funding received.
2. Parkland Regional Library (Stulberg)
3. FCSS (Stulberg)
4. BLMT Report (Neitz)

**197.06.09.21 Moved by Councillor Nibourg**  
“that the County of Stettler No. 6 Committee Reports for the June 9, 2021 Council Meeting be received for information.” Carried Unanimously

#### **CONSENT AGENDA ITEMS**

**198.06.09.21 Moved by Councillor Nibourg**  
“that the following County of Stettler No. 6 Consent Agenda Items for the June 9, 2021 Council Meeting be received for information:

1. Letter from Ratepayer  
RE: Thank you for Gravelling
2. Letter from the Town of High River  
RE: Proposed Alberta Coal Restriction Policy
3. Letter from the Town of Raymond  
RE: Alberta Provincial Police Service
4. Letter from the Town of Redcliff  
RE: Support for the RCMP

5. Letter from the Village of Rycroft  
RE: Support for the RCMP
  6. Letter from the Town of Falher  
RE: Support for the RCMP
  7. Letter from Sonya Savage Minister of Alberta Energy  
RE: Unpaid Municipal Taxes
  8. Parkland Library Board  
RE: 2020 Financial Statements
  9. Stettler Public Library  
RE: Annual Report
  10. Letter from the Village of Caroline  
RE: Support for the RCMP
  11. Letter from the Village of Milo  
RE: Support for the RCMP.”
- Carried Unanimously

**IN-CAMERA SESSION**

**199.06.09.21 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 enter into an in-camera session at 11:38 a.m. to discuss items exempt from disclosure in the *Freedom of Information and Protection of Privacy Act* as:

Section 25: Disclosure harmful to economic and other interests of a public body

RE: Sale of Graders.”

Carried Unanimously

**200.06.09.21 Moved by Councillor Nibourg**

“that the County of Stettler No. 6 Council exit out of in-camera at 12:26 p.m.”

Carried Unanimously

The meeting recessed.

The meeting reconvened at 1:03 p.m. with Jacinta Donovan joining the meeting.

**PUBLIC HEARING**

Call To Order:

Larry Clarke as Chairperson opened the Public Hearing for Bylaw 1661-21 at 1:03 p.m.

Purpose of Public Hearing:

To hold a Public Hearing for Bylaw 1661-21 to amend Land Use Bylaw 1443-10 by adding Contractors Business – Home Based as a discretionary use (Section 96.3) in the Land Use District.

Notice of Intention:

Bylaw 1661-21’s notice of intention was published in the May 27 and June 3, 2021 editions of the Stettler Independent and mailed to adjacent landowners within the Country Residence Agricultural Land Use District.

Jacinta Donovan read out loud the nature of the proposed amendment as advertised.

Andrew Brysiuk read into the record those that were present.

Reeve Clarke reviewed the meeting agenda and stated the Rules of Conduct to be followed during the Public Hearing.

Written Notice of Intention Responses:

In Support: None

In Opposition: None

Verbal Presentations:

In Support: None

In Opposition: None

Questions/clarification from Council:

None

Presentations from Resource Person(s):

None

Reeve Clarke asked if there were any questions from Council.

**201.06.09.21 Declared by Reeve Clarke**

“that the Public Hearing for Bylaw 1661-21 to amend Land Use Bylaw 1443-10 by adding Contractors Business – Home Based as a discretionary use (Section 96.3) in the Land Use District be adjourned at 1:10 p.m.”

**BYLAWS continued . . .**

Bylaw 1661-21 Amend Land Use Bylaw (Add Contractor’s Business – HB to CRA District):

**202.06.09.21 Moved by Councillor Stulberg**

“that Bylaw 1661-21 to amend Land Use Bylaw 1443-10 by adding Contractors Business – Home Based as a discretionary use (Section 96.3) in the Land Use District, be given second reading.”

Carried Unanimously

**203.06.09.21 Moved by Councillor Gendre**

“that Bylaw 1661-21 to amend Land Use Bylaw 1443-10 by adding Contractors Business – Home Based as a discretionary use (Section 96.3) in the Land Use District, be given third reading.”

Carried Unanimously

Rick Green left the meeting at 1:13 p.m.

The meeting recessed at 1:14 p.m.

The meeting reconvened at 1:20 p.m. with Craig Teal joining the meeting.

Bylaw 1662-21 South Shore Structure Plan and Repeal Buffalo Lake South Shore IDP and Repeal Paradise Shores Area Structure Plan:

Councillors Neitz and Nixon thanked Craig Teal, all the County staff that have helped and the residents for taking part.

**204.06.09.21 Moved by Councillor Nixon**

“that Bylaw 1662-21 the South Shore Area Structure Plan as the replacement of the Buffalo Lake South Shore Intermunicipal Development Plan and to repeal the Paradise Shores Area Structure Plan, be given first reading and schedule a virtual/electronic Public Hearing for the July 14, 2021 County of Stettler No. 6 Council Meeting at 1:00 p.m.”

Carried Unanimously

**NEXT MEETING**

The next regular Meeting of County of Stettler No. 6 Council will be held on Wednesday, July 14, 2021 at 10:00 a.m.

**ADJOURNMENT**

**205.06.09.21**

**Moved by Councillor Grover**

“that the County of Stettler No. 6 Regular Meeting of Council be  
adjourned at 1:35 p.m.”

Carried Unanimously

---

Reeve

---

Chief Administrative Officer