

	<b>County of Stettler – Legislative Policy Manual</b>	
	Categorization	Policy No.
	<b>Planning and Development</b>	<b>PD 4.02</b>
	Policy Name	
<b>Community and Road Naming Guidelines</b>		
Approved By:	Approval Date	Latest Revision
Council	March 8, 2017	March 13, 2024

## Purpose

To establish a coordinated and consistent methodology for the naming of communities and roads within the County of Stettler No. 6.

## Statement

There is no statement currently a part of this Policy.

## Definitions

There are no definitions currently defined as part of this Policy.

## Procedure

### Community Names

The name of a community shall not be duplicated, similar sounding or phonetically similar for any community within the County of Stettler No. 6 or an adjacent municipality.

Names of persons of honour, community importance, historical significance or landscape features in the County of Stettler No. 6 should be used where appropriate. Recognition of person names shall not be restricted to only County residents, but may be extended to include persons who have made a significant contribution at a provincial, national or international level.

Community names shall be determined and applied in accordance with the specific requirements set out in these guidelines and procedures. Final acceptance of community names shall be approved by County Council.

1. All requests to name a community shall be submitted to the Planning and Development Department for circulation, review and preparation of a report and recommendations to County Council for final approval.
2. Community naming requests corresponding with a proposed multi-lot subdivision should be submitted with the initial subdivision application.

3. In the absence of a proposed community name in a multi-lot subdivision application, the Planning and Development Department may select possible names and then prepare recommendations to be forwarded to Council for final approval.
4. Costs for supply and installation of the community's name signage shall be borne by the applicant(s), unless otherwise directed by Council.

### **Road Names**

The name of a road shall not be duplicated, similar sounding or phonetically similar for any road within the County of Stettler No. 6 or an adjacent municipality.

Roads within the same subdivision may bear the same name with a different suffix, providing the roads intersect. However, similar sounding but different road names in the same subdivision shall be avoided.

In the event that a theme is assigned to a community or an approved Area Structure Plan area, the name of all roads within the community or plan area shall be consistent with the theme, unless otherwise approved by Council.

Names of persons of honour, community importance, historical significance or landscape features in the County of Stettler No. 6 should be used where appropriate. Recognition of person names shall not be restricted to only County residents, but may be extended to include persons who have made a significant contribution at a provincial, national or international level.

The name of a road shall begin with the first letter of the corresponding community name. Named circular or semi-circular continuous roads may have the descriptive word "north", "south", "east", or "west" appended for each respective directional portion thereof, in order to assist the delivery of public services and the general public.

Road names, exclusive of road type (Drive, Way, etc.) shall generally not exceed 14 characters in length.

Road names, exclusive of road type (Drive, Way, etc.) shall generally not exceed three words. Road types will be applied to road names based on expected traffic volumes, the purpose of the road (i.e., site access, traffic collection or traffic distribution) and local landscape features. See Schedule A.

Road names shall be determined and applied in accordance with the specific requirements set out in these guidelines and procedures. Final acceptance of road names shall be approved by County Council.

Township Roads and Range Roads within the County will continue to have assigned to them either a Township Road number or a Range Road number. Where applicable, a Township Road or Range Road that has received approval for a particular name will be signed with both the name and the respective Range Road or Township Road number.

1. All requests to name roads shall be submitted to the Planning and Development Department for circulation, review and preparation of a report and recommendations to County Council for final approval.
2. A road naming request corresponding with a proposed multi-lot subdivision should be submitted with the initial subdivision application.
3. The applicant is to provide a road name and an appropriate road type in accordance with Section 12 of this policy.
4. In the absence of proposed road names in a multi-lot subdivision application, the Planning and Development Department may select possible names and then prepare recommendations to be forwarded to Council for final approval.
5. Upon Council's decision, the proponent shall appropriately label the final subdivision plan with road names approved by Council.
6. Costs for supply and installation of the road name signage shall be borne by the applicant(s), unless otherwise directed by Council.

### **Community and Road Name Changes**

A community name may be changed upon application and approval by County Council.

A Township Road or a Range Road, either whole or in part, may be named under the following circumstances:

Where directional variations of road alignments would create inherent confusion for the delivery of public services; municipal addressing; and the public at large; or

When civic departments request a change from a numbered road to a named road to minimize confusion for the delivery of a public service; or

To name a road in recognition of a person, place or landscape feature.

Community and road name changes shall be determined and applied in accordance with the specific requirements set out in these guidelines and procedures. Final acceptance of community or road name changes shall be approved by County Council.

1. All requests to re-name a community or a road shall be submitted to the Planning and Development Department for circulation, review and preparation of a report and recommendations to County Council for final approval.
2. Applications to re-name a community or a road must include a statement of the reason, and identify if there is support from other affected parties.
3. The applicant is to provide a road name and an appropriate road type in accordance with Section 12 of this policy.
4. Costs for supply and installation of the community or road signage shall be borne by the applicant(s), unless otherwise directed by Council.

## Connected Documents

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- County of Stettler Rural Addressing Bylaw

## Policy Authorization

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Type of Authorization	Resolution No.	Effective Date
<i>Adoption</i>	81.03.08.17	March 8, 2017
<i>Amendment</i>	58.03.13.24	March 13, 2024

## Schedule A

Road Type	Suffix	Definition	Classification (L – local, C – collector, A – arterial)
Alley	AL	A narrow, minor road or lane	L
Avenue	AV	East-west roads of varying status	L, C, A
Bay	BA	A cul-de-sac of relatively short length, generally by water	L
Bend		A road adjacent to or near the curved part of a moving body of water	L, C
Boulevard	BV	A major road that may or may not be contained within a single subdivision area	A, C
Cape	CA	A cul-de-sac located near water	L
Circle	CI	A minor road that completes a loop upon itself	L, C
Close	CL	A “p” shaped or racquet-shaped road with only one entry	L, C
Common	CM	Generally applied to private roads	L
Court	CO	A cul-de-sac	L
Cove	CV	A cul-de-sac often located near water	L
Crescent	CR	A “u” shaped minor road accessible at either end from the same road with no other intersections with through streets	L, C
Dale		A road located in a valley	L
Drive	DR	A collector or arterial road	C, A
Gardens	GD	A minor road where vegetation is noticeable	L
Gate	GA	A short minor road giving access to a subdivision	L
Glen		A cul-de-sac on or near the edge of a valley	L
Green	GR	A minor road adjacent to or embracing an open space	L
Grove	GV	A minor road where trees or vegetation is noticeable	L, C
Heath	HE	A minor road adjacent to or embracing an open space	L
Heights	HT	A minor road located on a hill or escarpment	L
Highway	HWY	Federal or provincially dedicated roads	A
Hill	HL	A minor road located on lands with noticeable slope	L, C
Island	IS	A minor road surrounded by water	L
Landing	LD	A minor road located near water, or located on an escarpment overlooking a valley	L
Lane	LN	A narrow, minor road or lane	L
Link	LI	A minor road joining two cells of a subdivision or joining two points of one road	L
Manor	MR	A minor road	L
Meadows		A cul-de-sac	L
Mews	ME	A cul-de-sac	L
Mount	MT	A minor road located on a hill or escarpment	L
Parade	PR	A decorative minor road	L
Park	PA	A minor road located adjacent to, or embracing an open space area	L, C
Passage	PS	A narrow road	L
Path	PH	A narrow road	L
Place	PL	A cul-de-sac or “p” shaped road	L
Point	PT	A minor road near water or located on a promontory	L

Road Type	Suffix	Definition	Classification (L – local, C – collector, A – arterial)
Range Road	Rge. Rd.	Numerically designated north-south roads	C, A
Ridge		A short road, usually a cul-de-sac, located in a primarily ranching environment	L
Rise	RI	A minor road that has a noticeable slope throughout most of its length	L
Road	RD	A road that may change direction	L, C
Row	RO	A minor road	L
Run		A road adjacent to or near a natural area	L, C
Square	SQ	A minor road embracing an open space	L
Street	ST	North-south roads of varying status	L, C, A
Terrace	TC	A minor road located along the slope of a hill or at the crest of an escarpment	L
Township Road	Twp. Rd.	Numerically designated east-west roads	C, A
Trail	TR	High traffic transportation arteries that span more than one area of the County	A
Vale		A minor road located in a valley	L
View	VW	A minor road located on lands with a noticeable view	L
Villas	VI	A minor road, generally private	L
Walk/ Walkway	WK	A pedestrian walkway within a comprehensive development	N/A
Way	WY	A road that may change direction	L, C, A