



Recreation Special Project Funding (R.S.P.F)

INFORMATION GUIDE

Please read prior to completing the
RSPF Application Form

BACKGROUND

The Recreation Special Project Funding was established in 2006 in order to set aside funds to help with the construction/enhancement of recreational facilities and assist with programs in order to serve the needs of the County's rural population, outside of the Town of Stettler with the exception of properties owned by the Stettler Agricultural Society, and to ensure that this fund is renewed annually through taxation to be established by Council.

Eligible Groups

Any community groups, associations or not for profit societies located outside of the Town of Stettler and properties owned by the Stettler Agriculture Society are eligible to apply for funding providing they have been in existence for at least 2 years by the October 31st deadline of the current year.

The total funding currently available that is allocated to community groups is \$50,000.00 per year.

The submission deadline is October 31st annually.

Examples of eligible projects that have been previously funded but are not limited to the following:

- ✓ Work that is required for the facility to meet building code compliance (as per inspection)
- ✓ New building construction
- ✓ Roof repair/replacement
- ✓ Eavestroughing/soffits/fascia
- ✓ Electrical-lighting, wiring
- ✓ Plumbing repairs
- ✓ Furnaces and Hot Water Tanks
- ✓ Flooring repair or replacement
- ✓ Kitchen renovations-countertops, cupboards
- ✓ Septic Tank and Sewer
- ✓ Appliance purchases or Replacement (coolers, stoves)
- ✓ Stairs and Handrails including wheelchair accessibility
- ✓ Windows and Doors
- ✓ Painting of Exterior and Interior of the facility or siding
- ✓ Playground replacement or Enhancement

- ✓ Projects that have been already completed within the last year.

Ineligible Projects

- ✓ Groups that receive direct funding from the County of Stettler No.6 (libraries, museums)
- ✓ Projects that fall under Provincial or Federal Departments (ie: Parks and Recreation, Alberta Tourism)
- ✓ Removable assets and portable motorized equipment (tractors, lawn mowers)
- ✓ Those projects that benefit individuals rather than the general public at large
- ✓ Non-Recreational Facilities
- ✓ Recreational facilities that are outside of the County of Stettler boundaries (not including properties owned by the Stettler and District Agricultural Society)

Each application is reviewed individually based on its own merit. Due to the high volume of applications received and the limited funds, not all eligible projects will receive funding. Approved projects may receive less

than the requested amounts. No changes to the project will be allowed after project approval unless prior permission is obtained in writing.

All approved projects must be started within one year and completed with final accounting documentation (copies of invoicing and proof of payment) submitted to the County of Stettler. An extension to this deadline may be approved upon written request to the Regional Recreation Board.

Other Funding Sources

We encourage organizations that have applied for other funding sources (grants, casinos, etc.) to get confirmation of these monies prior to applying for Recreation Special Project Funding. This will ensure that the funding allocated from RSPF will allow for the applied project to be completed.

We want you to submit a complete application, so if you are having problems, please do not hesitate to call:

Director of Recreation – Lorraine Hankins

lhankins@stettlercounty.ca

403-742-4441